



**City Council
2nd Budget Retreat & Policy Worksession
For Fiscal Year 2019-2020**

May 30, 2019



City Council Budget Retreat & Policy Worksession May 30, 2019

PRESENTATION OVERVIEW

- New Budget Requests By City Department (Updated & Prioritized)
- Key Dates for Budget Development
- City Council's Budget Policy, Priorities & Directions for 2020



City Council Budget Retreat & Policy Worksession
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NEW BUDGET REQUESTS BY DEPARTMENT
UPDATED & PRIORITIZED BY DEPARTMENTS
FOR FISCAL YEAR 2020
(PRELIMINARY ESTIMATES)



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CITY COUNCIL



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CITY COUNCIL

1. Council compensation w/payroll taxes	\$ 94,300
2. Public transportation program	\$ 50,000
3. 1 st year on us program	<u>\$ 50,000</u>
TOTAL:	<u>\$194,300</u>



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BUILDING INSPECTION DEPARTMENT



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BUILDING INSPECTION DEPARTMENT

1. 3 replacement trucks (leased)	\$ 27,500 (per year)
2. Funding for temporary/seasonal positions	\$ 13,700
3. Salary adjustments for Inspector positions	\$ 30,100
4. Software system customization	<u>\$ 10,000</u>
TOTAL:	<u>\$ 81,300</u>



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PLANNING DEPARTMENT



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PLANNING DEPARTMENT

1. Comprehensive Plan update	\$ 250,000
2. 1 GIS Analyst position w/support costs	\$ 88,000
3. Training/conferences	\$ 26,200
4. Food	\$ 1,320
5. Legal services	<u>\$ 15,000</u>
TOTAL:	<u>\$ 380,520</u>



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OFFICE OF CHIEF OF STAFF



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OFFICE OF CHIEF OF STAFF

1. 1 Communication Specialist position w/support costs	\$ 70,700	
2. Reclassification of Special Events Coordinator to Special Events Manager	\$ 12,600	(HOT)
3. Entertainment – carnival/other	\$ 45,000	(HOT)
4. 1 Special Events Assistant position w/support costs	\$ 70,700	(HOT)
5. Storage trailer	\$ 10,000	(HOT)
6. 1 compact vehicle (leased)	<u>\$ 8,200</u>	(per year)
TOTAL:	<u>\$ 217,200</u>	



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ECONOMIC DEVELOPMENT DEPARTMENT



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ECONOMIC DEVELOPMENT DEPARTMENT

1. 1 Econ. Dev. Coordinator position w/support costs	\$ 64,650
2. Project tracking software system	\$ 2,500
3. Training	\$ 4,300
4. Travel for EDI & GSMP marketing mission	\$ 4,500
5. Brand building campaign	\$ 25,000
6. Website redesign & technology update	\$ 7,500
7. Groundbreaking ceremonies & events	<u>\$ 2,000</u>
TOTAL:	<u>\$ 110,450</u>



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HUMAN RESOURCES DEPARTMENT



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HUMAN RESOURCES DEPARTMENT

1. Implementation of 2019 parity compensation study results for City employees (non sworn)	\$ 150,000
2. Reclassification of HR Specialist position to HR Generalist position	<u>\$ 6,100</u>
TOTAL:	<u>\$ 156,100</u>



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LIBRARY DEPARTMENT



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LIBRARY DEPARTMENT

1. 16 desktop computer replacement for staff use	\$ 22,540
2. 33 computer workstation replacement for public use	\$ 37,060
3. Wireless printing capability for public	<u>\$ 1,025</u>
TOTAL:	<u>\$ 60,625</u>



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PARKS & RECREATION DEPARTMENT



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PARKS & RECREATION DEPARTMENT

• Park Development Fund	\$ 2,149,000
• General Fund	<u>\$ 616,893</u>
TOTAL:	<u>\$ 2,765,893</u>



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PARKS & RECREATION DEPARTMENT

1. Replace 2 gators, 4 mowers, 2 trailers	\$ 64,000
2. Bunton Creek preserve playground	\$ 172,500
3. Waterleaf park	\$ 50,000
4. Greg-Clarke park & maintenance yard	\$ 28,500
5. Lake Kyle park	\$ 28,000
6. Steeplechase park	\$ 6,000
7. Ash Pavilion phase 3	\$ 100,000
8. Kyle Vista Park	\$ 1,250,000
9. Plum Creek Trail (Spring Branch Section)	<u>\$ 450,000</u>
Sub-total: <u>Park Development Fund:</u>	<u>\$ 2,149,000</u>

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PARKS & RECREATION DEPARTMENT

1. Miscellaneous support line items	\$	25,000
2. Replace 4 vehicles/trucks (leased)	\$	28,093 (per year)
3. Office trailer (\$6,000 per year) w/initial setup	\$	10,000
4. 1 Facilities Maintenance Technician w/support costs	\$	44,400
5. Overtime funding for recreation programmers	\$	9,400
6. Carpet replacement (Library)	\$	85,000
7. 2 temporary part-time Grounds Maintenance Techs	\$	23,700
8. Security system (Library, Public Works, PARD)	\$	250,000
9. Replace City Christmas Tree	\$	30,000
10. 1 Assistant Director w/support costs	\$	<u>111,300</u>
Sub-total: <u>General Fund:</u>	\$	<u>616,893</u>



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ENGINEERING SERVICES DEPARTMENT



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ENGINEERING SERVICES DEPARTMENT

1. 1 Project Manager position w/support costs	\$ 98,700
2. 1 compact vehicle (leased)	<u>\$ 8,200</u> (per year)
TOTAL:	<u>\$ 106,900</u>



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NEW CIP REQUESTS/ADDITIONS

1. Old Post Road reconstruction (CR 158 – FM 150)	\$ 1,100,000
2. Windy Hill Road (Indian PB – Purple Martin) (Net of \$2.0 million from Trails of Windy Hill)	\$ 1,400,000 (Poss. Grant)
3. Kohler’s Crossing Overpass (City’s share)	\$ 3,000,000
4. Railroad Siding improvements (City’s share)	\$ 3,000,000
5. Bunton Creek (Lehman-Goforth)	\$ 4,400,000
6. Windy Hill Road (I-35 – Indian PB)	<u>\$ 6,100,000</u> (Poss. City)
Sub-total: <u>General Fund:</u>	<u>\$ 19,000,000</u>

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NEW CIP REQUESTS/ADDITIONS

1. Wastewater treatment plant expansion (Net of \$12.1 million in reserves)	\$ 14,500,000
2. Anthem water tank (Net of \$2.0 million from Lennar PID)	\$ 1,500,000
3. Plum Creek golf course wastewater interceptor	\$ 3,800,000
4. FM 1626 pump station improvements	\$ 1,800,000
5. Center Street Village wastewater improvements	\$ 2,925,000
6. North Trails wastewater interceptor	<u>\$ 3,000,000</u>
Sub-total: <u>Utility Fund:</u>	<u>\$ 27,525,000</u>
 TOTAL NEW CIP REQUESTS:	 <u>\$ 46,525,000</u>



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PUBLIC WORKS DEPARTMENT



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PUBLIC WORKS DEPARTMENT

• Street Division	\$ 660,105
• Treatment Division	\$ 915,775
• Water/Wastewater Division	<u>\$ 537,498</u>
TOTAL:	<u>\$ 2,113,378</u>

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PUBLIC WORKS - STREET DIVISION

1. 1 Front end loader for zipper	\$ 220,000
2. 1 Steel wheel roller	\$ 130,000
3. 1 Haul truck	\$ 130,000
4. 3 Street Construction Technician II w/support costs	\$ 149,600
5. 2 F-550 trucks (leased)	<u>\$ 30,505</u> (per year)
TOTAL:	<u>\$ 660,105</u>

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PUBLIC WORKS - TREATMENT DIVISION

1. UCMR4 sampling (mandatory)	\$ 22,000
2. Plum Crk water tank rehabilitation (mandatory)	\$ 200,000
3. Plum Crk tank Verizon equipment removal (mandatory)	\$ 35,000
4. New debt service for ARWA (mandatory)	\$ 601,300
5. 1 Portable building	\$ 23,000
6. Bacteriological sample stations	\$ 13,000
7. 2 F-250 truck (leased)	<u>\$ 21,475</u> (per year)
TOTAL:	<u>\$ 915,775</u>



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PUBLIC WORKS - WATER/WASTEWATER DIVISION

1. 1 Sewer jetting machine	\$ 75,000
2. 1 John Deere loader w/attachments	\$ 225,000
3. 1 Backhoe 4x4 w/attachments	\$ 125,000
4. 4 Replacement F-250 trucks (leased)	\$ 74,110 (per year)
5. 5 Replacement F-150 trucks (leased)	<u>\$ 38,388 (per year)</u>
TOTAL:	<u>\$ 537,498</u>



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POLICE DEPARTMENT



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POLICE DEPARTMENT

1. 2019 Meet and confer compensation (year 1 of 3)	\$	225,000
2. Animal shelter (cost increase)	\$	70,000

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POLICE DEPARTMENT

3.	4 Telecommunicators w/support costs	\$	246,025
4.	1 NIBRS/911 Records Comp Tech w/support costs	\$	53,567
5.	Reclassification of Communications Supervisor to Communications Manager	\$	6,900
6.	Reclassification of Telecommunicator Lead to Telecommunicator Supervisor	\$	5,600
7.	1 Records Comp Tech w/support costs	\$	53,567
8.	2 Detectives w/support costs	\$	156,000
9.	1 Lead Telecommunicator w/support costs	\$	71,530
10.	2 Sergeant w/support costs	\$	215,400
11.	5 Police Officers w/support costs	\$	394,969
12.	1 Lieutenant w/support costs	\$	123,200

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POLICE DEPARTMENT

13. 1 Records Comp Tech w/support costs	\$	53,567
14. 1 Code Compliance Officer w/support costs	\$	72,600
15. 1 Property Evidence Technician w/support costs	\$	61,500
16. 1 Fleet Manager w/support costs	\$	69,500
17. 1 Accounts Payable Technician w/support costs	\$	55,700
18. 1 Receptionist w/support costs	\$	52,000
19. Implement certification pay for Dispatch	\$	35,000
20. Implement night shift differential pay for Dispatch	\$	11,050
21. Implement CTO pay for Dispatch	\$	5,000

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POLICE DEPARTMENT

22. 10 Dispatcher headsets	\$	2,000
23. Implement K-9 officer program	\$	19,000
24. Cellebrite forensic software	\$	3,700
25. Crime scene & evidence camera	\$	4,000
26. Handheld LIDAR radar units	\$	11,000
27. Search & rescue drone	\$	3,800
28. Shredder	\$	2,500
29. Night vision monocular	\$	2,800
30. Station Radio	\$	4,500
31. Speed counter/display	\$	8,200
32. Traffic data collector/counter	\$	4,270

Continued....



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POLICE DEPARTMENT

33. Narcotics analyzer	\$ 10,000
34. Records furniture replacement	\$ 2,000
35. Computers	\$ 15,000
36. In-car computer replacements	\$ 22,000
37. Internal Affairs Pro & Blue Team software	\$ 14,900
38. Uniforms increase for Dispatch	\$ 2,000
39. DORS citizens online reporting	\$ 15,000
New and replacement police vehicles will be based on staffing allotment	\$ <u>TBD</u>
TOTAL:	<u>\$ 2,184,345</u>



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SUMMARY OF NEW BUDGET REQUESTS &
NEW REVENUE FOR 2020
(PRELIMINARY ESTIMATES)



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2020 NEW BUDGET REQUESTS - FTEs

Department	General Fund	Utility Fund	Other Funds	Total
Building Inspection	0.5	0.0	0.0	0.5
Chief of Staff	1.0	0.0	1.0	2.0
Economic Development	1.0	0.0	0.0	1.0
Engineering Services	0.5	0.5	0.0	1.0
Parks & Recreation	3.0	0.0	0.0	3.0
Planning	1.0	0.0	0.0	1.0
Police	23.0	0.0	0.0	23.0
Public Works	3.0	0.0	0.0	3.0
TOTAL:	33.5	0.5	1.0	34.5



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2020 NEW REVENUE/FUNDING ESTIMATES **(PRELIMINARY ESTIMATES)**

	General Fund	Utility Fund	Other Funds	Total
Property Tax*	\$ 1,217,658	\$ 0	\$ 0	\$ 1,217,658
Sales Tax	\$ 1,174,700	\$ 0	\$ 0	\$ 1,174,700
Water/Wastewater	\$ 0	\$ 1,389,000	\$ 0	\$ 1,389,000
Storm Drainage	\$ 0	\$ 0	\$ 150,000	\$ 150,000
Non-CIP/Reserves	\$ 649,000	\$ 230,000	\$ 0	\$ 879,000
Other Revenue	\$ 350,000	\$ 0	\$ 2,287,300	\$ 2,637,300
Bond Proceeds	<u>\$ 0</u>	<u>\$ 14,500,000</u>	<u>\$ 0</u>	<u>\$ 14,500,000</u>
TOTAL:	<u>\$ 3,391,358</u>	<u>\$ 16,119,000</u>	<u>\$ 2,437,300</u>	<u>\$ 21,947,658</u>

*Property Tax Revenue Increase Estimate Based on Current Tax Rates



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2020 NEW BUDGET REQUESTS - \$\$\$

Department	General Fund	Utility Fund	Other Funds	Total
Administration-Council	\$ 194,300	\$ 0	\$ 0	\$ 194,300
Building Inspection	\$ 81,300	\$ 0	\$ 0	\$ 81,300
Chief of Staff	\$ 78,900	\$ 0	\$ 138,300	\$ 217,200
Economic Development	\$ 110,450	\$ 0	\$ 0	\$ 110,450
Engineering Services	\$ 53,450	\$ 53,450	\$ 0	\$ 106,900
Human Resources	\$ 156,100	\$ 0	\$ 0	\$ 156,100
Library	\$ 60,625	\$ 0	\$ 0	\$ 60,625

Continued....



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2020 NEW BUDGET REQUESTS - \$\$\$

Department	General Fund	Utility Fund	Other Funds	Total
Parks & Recreation	\$ 616,893	\$ 0	\$ 2,149,000	\$ 2,765,893
Planning	\$ 380,520	\$ 0	\$ 0	\$ 380,520
Police	\$ 2,184,345	\$ 0	\$ 0	\$ 2,184,345
Public Works	\$ 660,105	\$ 1,453,273	\$ 0	\$ 2,113,378
New CIPs Added	<u>\$ 19,000,000</u>	<u>\$ 27,525,000</u>	<u>\$ 0</u>	<u>\$ 46,525,000</u>
TOTAL:	<u>\$ 23,576,988</u>	<u>\$ 29,031,723</u>	<u>\$ 2,287,300</u>	<u>\$ 54,896,011</u>



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2020 ESTIMATED FUNDING GAP
(PRELIMINARY ESTIMATES)

	General Fund	Utility Fund	Other Funds	Total
Estimated New Funding	\$ 3,391,358	\$ 16,119,000	\$ 2,437,300	\$ 21,947,658
(Less) New Expenditures	<u>(\$ 23,576,988)</u>	<u>(\$ 29,031,723)</u>	<u>(\$ 2,287,300)</u>	<u>(\$ 54,896,011)</u>
Estimated Funding Gap:	<u>(\$ 20,185,630)</u>	<u>(\$ 12,912,723)</u>	<u>\$ 150,000</u>	<u>(\$ 32,948,353)</u>

*Property Tax Revenue Increase Estimate Based on Current Tax Rates



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NEXT STEPS FOR BUDGET DEVELOPMENT

- **May 23, 2019**
(Thursday, Special Called Meeting) Council Budget Retreat #1: Budget Policy & Priorities
- **May 30, 2019**
(Thursday, Special Called Meeting) Council Budget Retreat #2: Budget Policy & Priorities
- **July 24, 2019**
(Wednesday) Line Item Budget Sent to City Council
- **July 25, 2019**
(Thursday) Certified Property Valuations Due From HAYSCAD
- **July 27, 2019**
(Saturday, Special Called Meeting) Council Budget Retreat #3: Budget Presentation
- **August 14, 2019**
(Wednesday, Special Called Meeting) Public Hearing #1: Budget & Tax Rates
- **August 20, 2019**
(Tuesday, Regular Meeting) Public Hearing #2: Budget & Tax Rates
- **August 28, 2019**
(Tuesday, Special Called Meeting) Adoption: Budget & Tax Rates (1st Reading)
- **September 3, 2019**
(Tuesday, Regular Meeting) Adoption: Budget & Tax Rates (2nd Reading)



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CITY COUNCIL'S BUDGET POLICY,
PRIORITIES, & DIRECTIONS FOR 2020

1. City services:
2. Property tax rates:
3. Water service rates:
4. Wastewater service rates:
5. Storm drainage fees:
6. Solid waste services (TDS):
7. TDS contract expires 3-1-2021:
8. City Council's budget structure (same, by Place):
9. Changes to Council's line item budget:
10. Council budget initiatives:
11. Tourism services:

Continued....



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CITY COUNCIL'S BUDGET POLICY, PRIORITIES, & DIRECTIONS FOR 2020

12. Direction on new budget requests for:

- a) New positions
- b) New equipment/vehicles
- c) Other operating requests

13. Direction on new capital improvement projects (CIP)

14. Feedback & direction on bond election for:

- a) Road improvements
- b) Storm drainage improvements
- c) Wastewater interceptor projects
- d) Police headquarters
- e) City Hall



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CITY COUNCIL'S TOP 10 BUDGET PRIORITIES FOR 2020

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.



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