

# City Managers Proposed FY 2023-24 Budget

Presented to the City Council on July 8, 2023

FY 2023-24 Budget Work Session #2



# Presentation Overview

1. Key Budget Initiatives and Focus Areas
2. Preliminary Proposed Fund Financials For FY 2023-2024
3. Proposed CIP Spending Plan
4. Preliminary Recommendations for Supplemental Requests
5. Next Steps

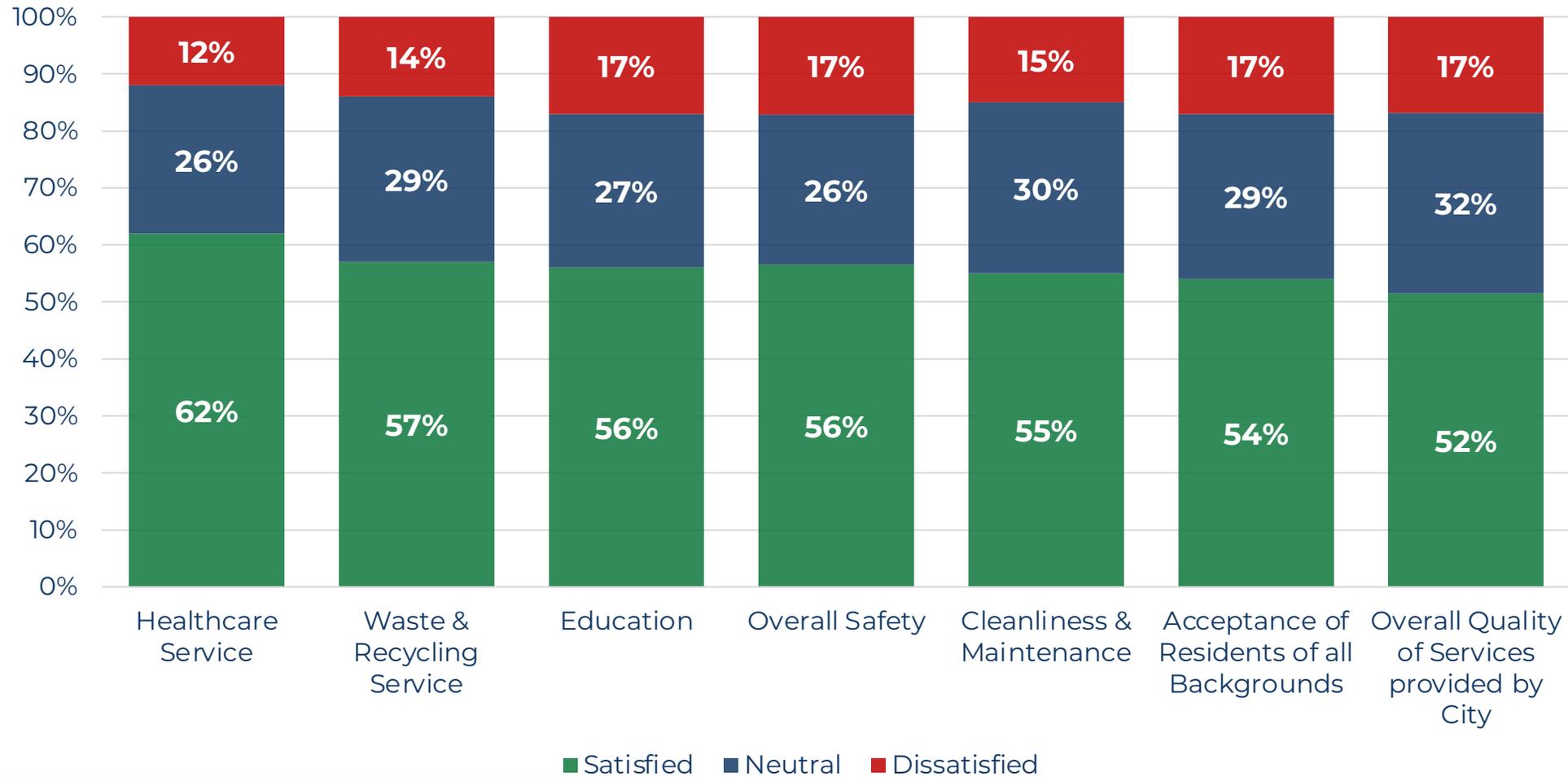
# Key Budget Initiatives and Focus Areas

# Transparent & Citizen Focused Process



FY 2023-24 Budget Work Session #2

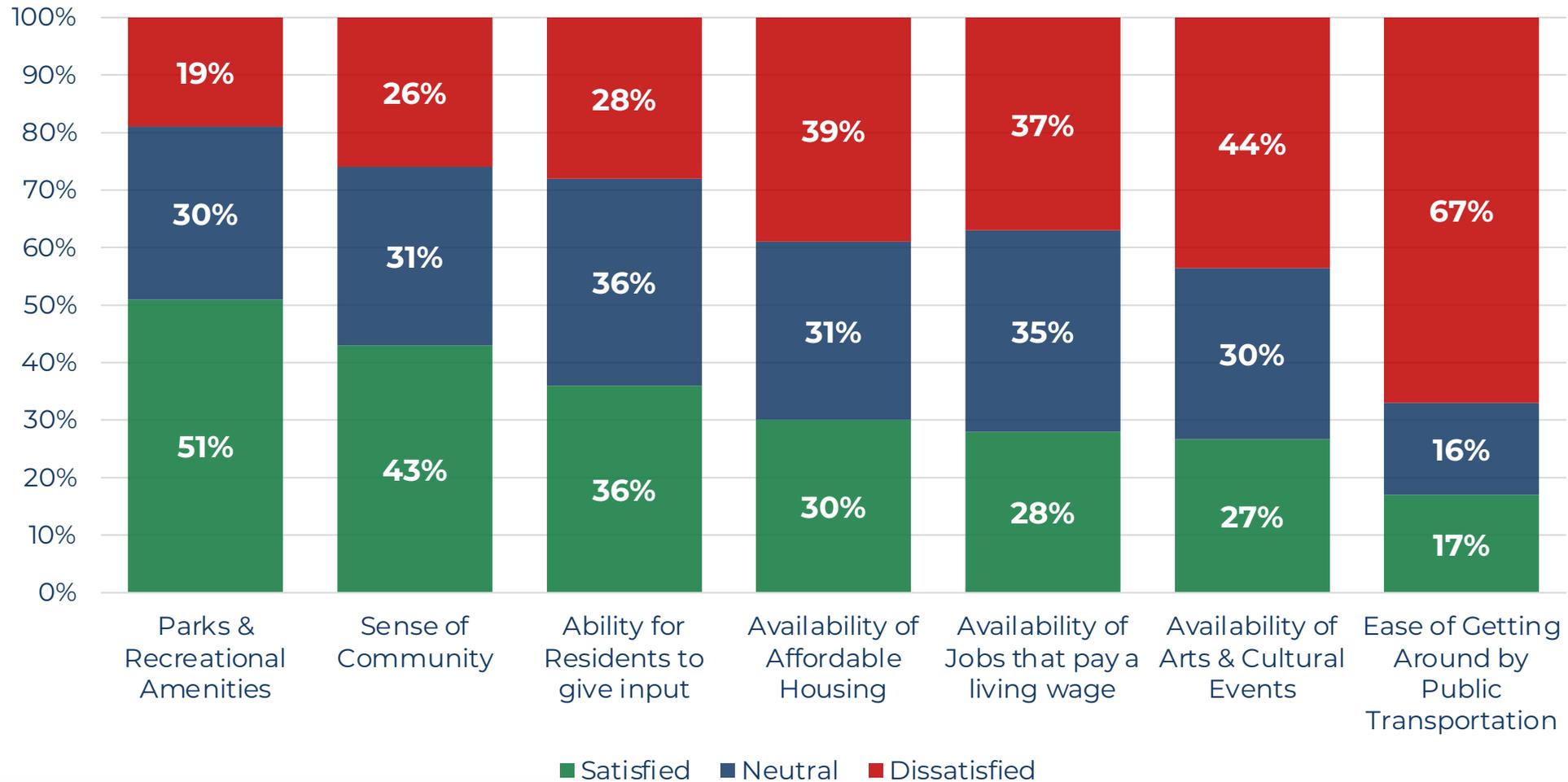
# Community Survey Results



**435  
Residents  
Responded  
in Q1**

Satisfaction  
with Life in  
Kyle

# Community Survey Results



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# Budget Focus Areas

**Increased Community  
Engagement**

**Economic  
Development & Small  
Business Retention**

**Enhanced Public  
Safety**

**Market-Based  
Employee  
Compensation,  
Benefits Program**

**Increased Street  
Maintenance &  
Rehabilitation**

**Organizational  
Excellence**

**Strategic Planning**

# Increased Community Engagement

- **Expand physical forms of communication to get information to all residents in all formats:**
  - **Quarterly Mailers to all Residents:** \$75,000 Annual
  - **Increased Advertising Budget:** Increase advertising budget for regular city events by \$15,000 to better support promotion of regular city programs/resources in print advertisement and other forms of physical communication.
- **Add Audio & Film Production Specialist Position & Increase Equipment Budget:**
  - **Audio & Film Production Specialist Position:** Add another position to livestream meetings, create promotional videos, capture city events & produce high quality video content.
  - **Increase Equipment Budget:** Increase the Audio & Video Equipment Budget to \$31,686 to make investments that will improve the cinematic quality of our videos.

# Focused Economic Development & Small Business Retention

- Promote Mixed-Use Developments that provide a diversity of housing options and price points.
- Seek opportunities to partner with major employers to increase wages in the community.
- Develop incentive framework for strategic corridors:
  - Create Infrastructure Plan for development of retail centers and grocery stores on the east side of the city.
- Complete Downtown Master Plan:
  - Downtown CIP: \$10,500,000/ Downtown Façade Grant: \$75,000
- Small Business Retention and Development:
  - Small Business Support Program: \$50,000
  - Permit Fee Waivers for Small Businesses: \$100,000
- Create Strategic Plan for Economic Development: \$150,000

# Enhanced Public Safety - Personnel

## Operations

Staff to meet service demands for the community, including:

- 1 Narcotics Investigator
- 1 Recruiting/Background Investigator
- 1 Mental Health Officer

## Support Services

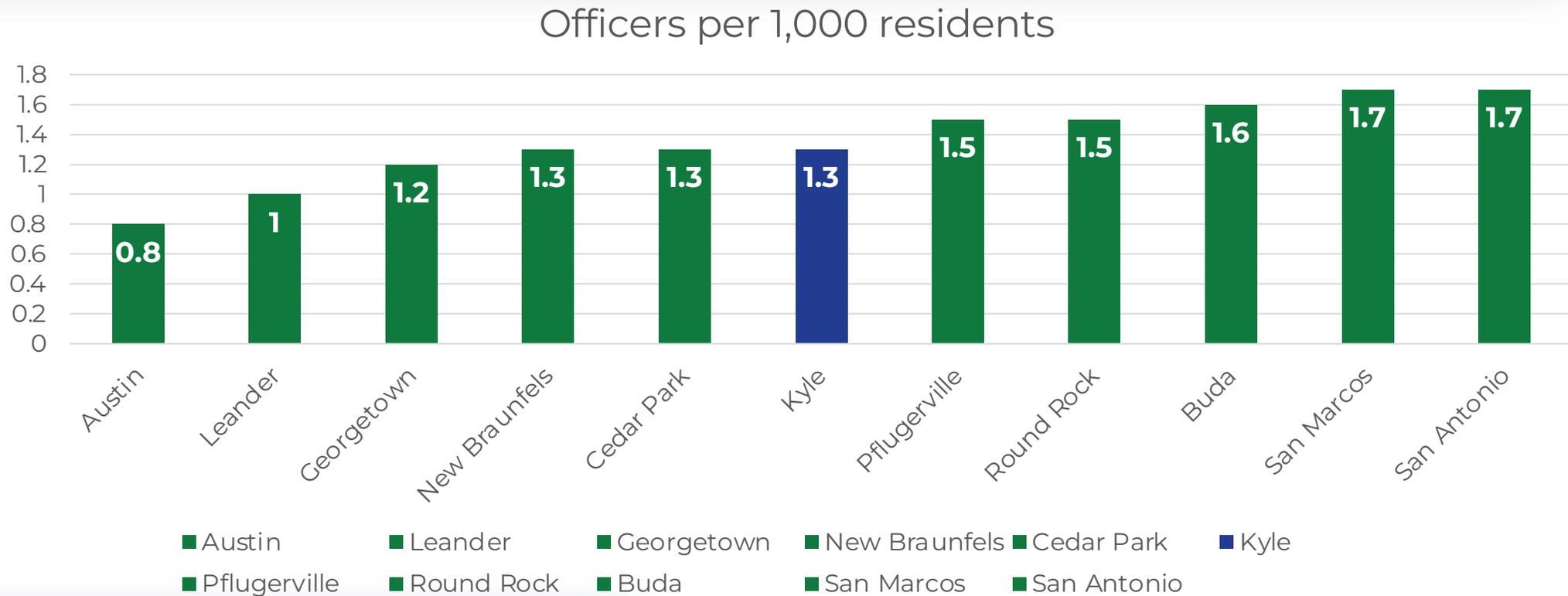
Staff to assist operations staff in performing their duties, including:

- 1 Fleet/Facility Coordinator
- 1 Quartermaster
- 1 Administrative Assistant/HR Specialist

## Staffing Study

- Police Staffing Study - \$100,000
- Police Staffing Study Implementation - \$250,000

# Enhanced Public Safety - Personnel



# Enhanced Public Safety – Equipment & Technology

- Investigative equipment and technology to support operations and support staff performing their duties:
  - Replace outdated computers (\$20,800), radios (\$171,000) and cell phones for authorized staff (\$15,000).
  - Replace and add bullet resistant vests for expiring vests and new staff (\$60,000).
  - SWAT equipment as part of regional team, shared costs (\$50,000).
  - Software and hardware – supports investigative and administrative duties as well and traffic enforcement operations. (Approximately \$160,000).
  - Axon Premium Services for body cameras (\$93,412).

# Market-Based Employee Compensation, Benefits Program

## Employee Compensation

- Competitive compensation philosophy
- Peer comparisons and job benchmarks
- New salary guide structure with paygrades of job families/job groups
- Other compensation pay or incentive(s) to assist in recruiting

## 10 Peer Cities to Target in the Corridor

Austin  
Buda  
Cedar Park  
Georgetown  
Leander  
New Braunfels  
Pflugerville  
Round Rock  
San Antonio  
San Marcos

Recruiting of qualified and talented candidates to provide Gold Standard service and expertise to our citizens.

## Increase Career Progression Opportunities

Offer career progression opportunities within job families.

Be Employer of Choice by offering:

- Great Pay
- Great Benefits
- Great Culture
- Great Projects

# Market-Based Employee Compensation, Benefits Program

- 6% Merit Increases - \$1,064,300 (All Funds)
- Police Step Increase Year 2 - \$245,422 per meet and confer contract
- 457 Deferred Compensation Plan Review - \$25,000
- Equity-Based Adjustments - \$400,000
- Employee Compensation Study - \$75,000
- Review Health Insurance Plan to determine if self-funding approach is feasible.

# Increased Street Maintenance & Rehabilitation

- **Reconstruction:** Adding \$2.3 Million for reconstruction of roadways for Goforth and Heidenreich.
- **Maintenance:** Increasing Street Maintenance from \$750,000 in FY2022-23 to \$1,000,000 per year starting in FY2023-24.
  - Planned roadways include: Ranger Dr., Amberwood, Star Of Texas Dr., Gregg Rd., Bunton Ln., E. Post Rd., Opal Ln., Roland Ln., Ashwood S., Prairie Verbena, Dandelion Loop, Old Stagecoach Rd., and Main St.

# Increased Street Maintenance & Rehabilitation

## Full Depth Repair 12" Black Base and 2" Surface

LOCATION	FROM	TO	LANE MILES	COST
Goforth Rd.*	Bunton Creek Rd.	Bebee Rd.	2.27	\$1,128,300
Heidenreich Ln.*	RR 150	City Limits	1.31	\$1,178,800
Ranger	Gregg Rd.	W. Center St.	0.37	\$190,180
Amberwood N.	I-35 NB Frontage	Amberwood Loop	0.40	\$210,900
Star Of Texas Dr.	N. Burleson St.	Salado Dr.	0.29	\$151,256
		<b>TOTAL</b>	<b>4.64</b>	<b>\$2,859,436</b>

\* Priority

# Increased Street Maintenance & Rehabilitation

## Chip Seal

LOCATION	FROM	TO	LANE MILES	COST
Gregg Rd.	Ranger Dr.	Veterans Dr.	0.78	\$11,000
Bunton Ln.	Goforth Rd.	City Limits	2.01	\$28,270
E. Post Rd.	I-35 NB Frontage	CR 158	1.95	\$27,400
Opal Ln.	Old Stagecoach Rd.	I-35 SB Frontage	2.33	\$32,794
Roland Ln.	731 Roland Ln.	Old Stagecoach Rd.	1.81	\$25,440
		<b>TOTAL</b>	<b>8.87</b>	<b>\$124,904</b>

# Increased Street Maintenance & Rehabilitation

## 2" Mill and Overlay

LOCATION	FROM	TO	LANE MILES	COST
Amberwood S.	I-35 NB Frontage	Amberwood Loop	0.41	\$30,888
Ashwood S.	Amber Ash Dr.	Amberwood Loop	0.31	\$23,328
Prairie Verbena	Dandelion Loop	Amberwood Loop	0.49	\$37,476
Amberwood Loop	Dacy Ln.	Dandelion Loop	1.31	\$99,900
Dandelion Loop	Indian Paintbrush Dr.	Amberwood Loop	0.50	\$38,340
Old Stagecoach Rd.	Conestoga	W. Center St.	0.71	\$54,000
Main St.	W. Center St.	North St.	0.40	\$30,780
		<b>Total</b>	<b>4.14</b>	<b>\$314,712</b>

# Increased Street Maintenance & Rehabilitation

## Total Cost for All Projects

PROJECT TYPE	LANE MILES	COST
Full Depth Repair	4.64	\$2,859,436
Chip Seal	8.87	\$124,904
2" Mill and Overlay	4.14	\$314,712
<b>Total</b>	<b>17.65</b>	<b>\$3,299,052</b>

# Organizational Excellence

- Eliminate 2 Vacant Positions: Assistant City Manager and Management Analyst.
- Add Director of Development Services position to oversee building inspections, planning, and related development matters (\$195,000).
- Establish Purchasing & Contract Compliance Work Unit that will enhance our oversight and increase contract compliance:
  - Ensure Compliance with City's Purchasing Policy and State Statutes Governing Procurement
  - Safeguard City's Interests in Attaining Best Value When Procuring Goods and Services for the City
  - Monitor Annual Contracts for Goods and Services
  - Manage and Track Purchase Orders Issued by the City
  - Proposed FY 2023-24 Budget Includes 2 Full-Time Positions (\$235,900)

# Strategic Planning

- Work with outside facilitator to conduct strategic planning retreat with City Council - \$25,000
- Develop City-wide Strategic Plan to guide decision making.
  - Integrate the city's various master plans to ensure efficient and effective implementation of the plans.
  - Develop plans for future staffing, facilities, and equipment to keep pace with growth in population and development and ensure "Gold Standard" service delivery to residents, businesses and visitors.
  - Build a vision for adding amenities, services, attractions, and entertainment options within the city.
  - Develop performance metrics and criteria designed to measure and track stated goals and formulate plans for future growth.

# Long-Term Budget Focus

Budget developed using five-year financial plans for each of the major funds

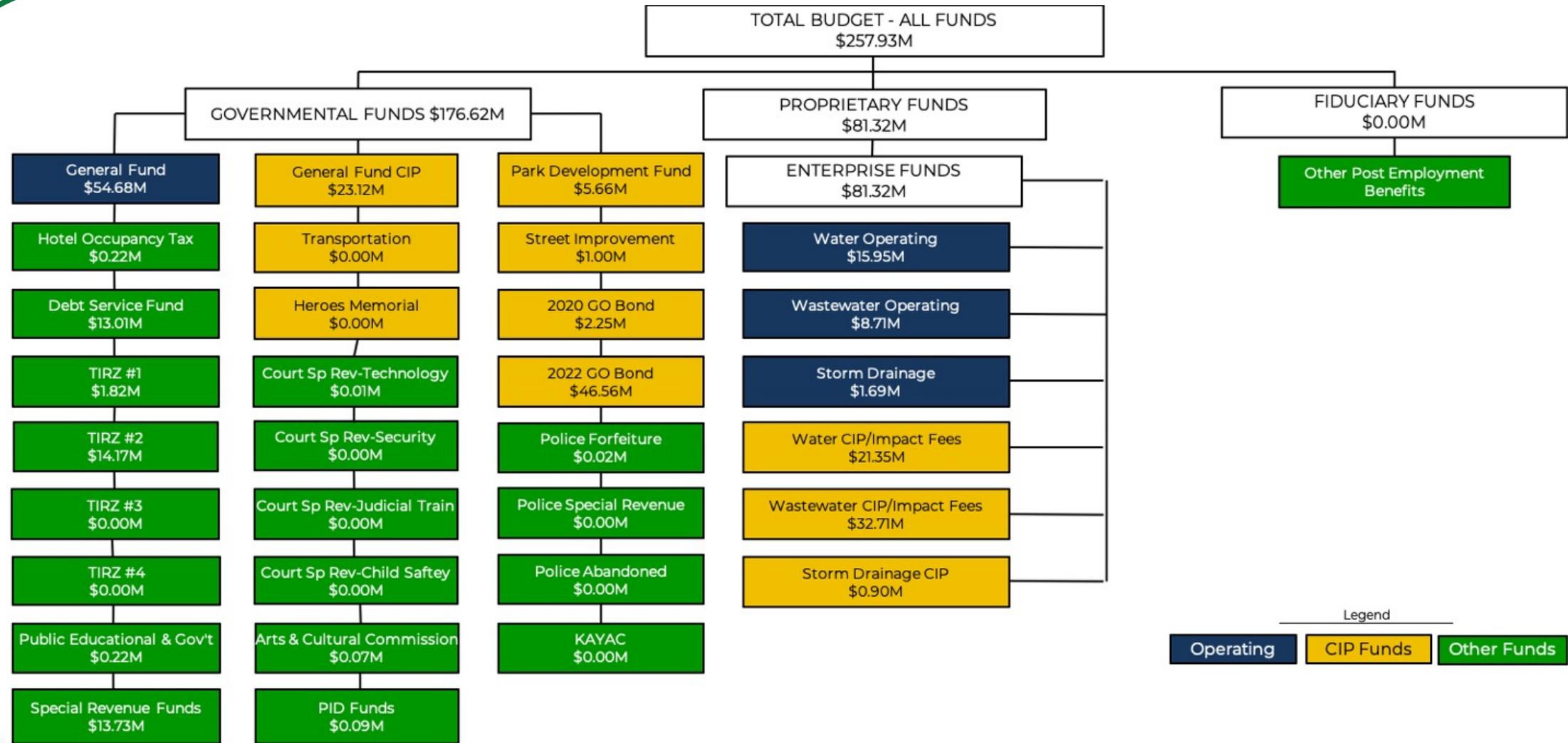
Focused on balance recurring revenues with recurring expenses

Costs are not incurred until sustainable revenue stream is identified to support cost going forward

Approach allows policymakers to understand future impact of decisions made today

# **Preliminary Proposed Fund Financials For FY 2023-2024**

# City's Fund Structure

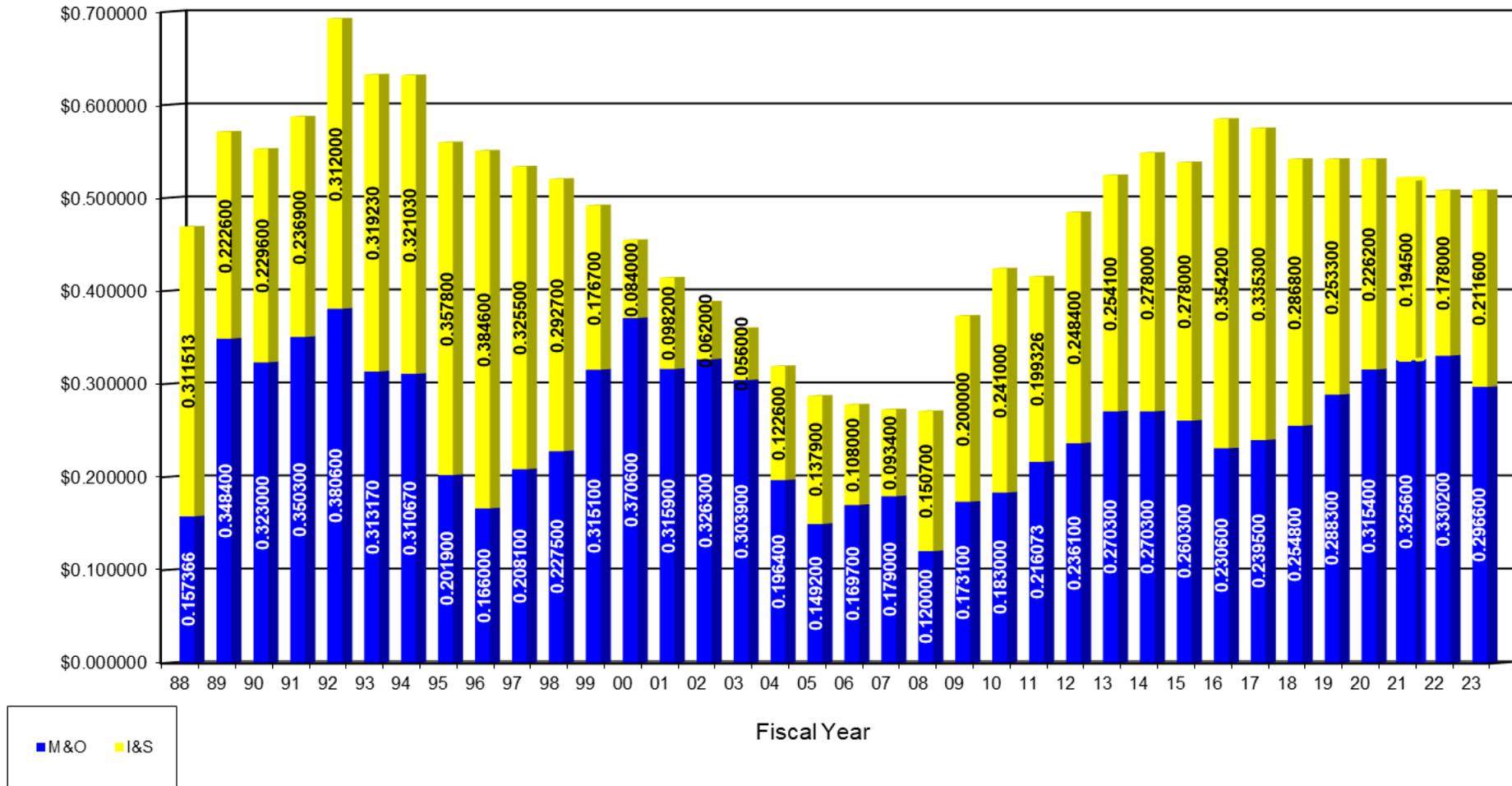


# General Fund Overview

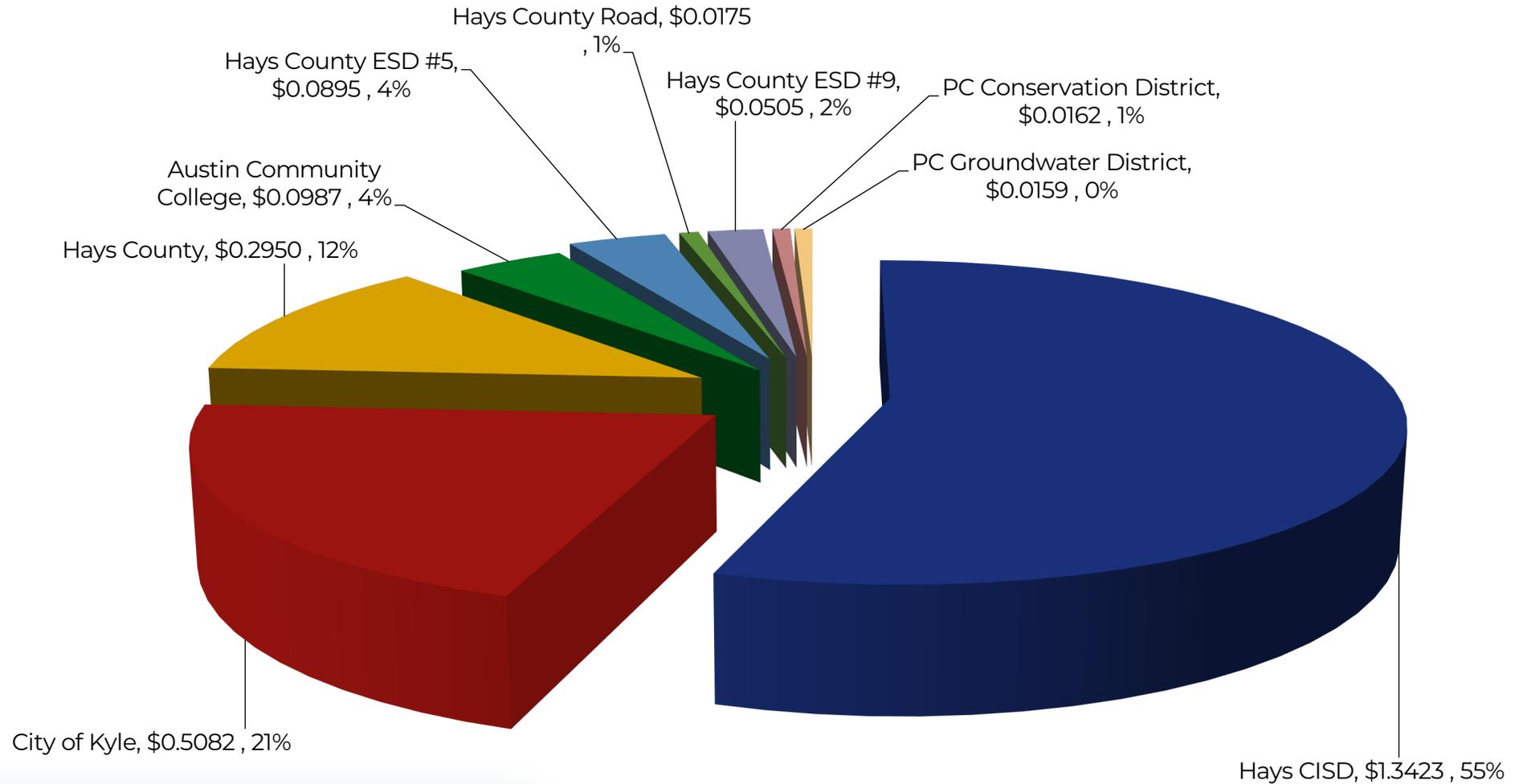
# Key Assumptions General Fund

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Existing Properties Value Growth	23.7%	15.0%	10.0%	10.0%	10.0%	10.0%
Existing Properties Taxable Value*	\$4.70B	\$5.41B	\$5.95B	\$6.55B	\$7.21B	\$7.93B
New Construction Taxable Value*	\$341.8M	\$378.9M	\$350.0M	\$350.0M	\$350.0M	\$350.0M
Sales Tax Growth	12.7%	10.2%	10.0%	10.0%	10.0%	10.0%
Development Revenue Growth	9.0%	9.0%	5.0%	5.0%	5.0%	5.0%
Compensation	20.0%	6.0%	5.0%	5.0%	5.0%	5.0%

# City of Kyle Property Tax Rate History



# CURRENT PROPERTY TAX RATES IN KYLE - \$2.43380



# Sales Tax Collections 2008-2024



# Projected GO Bond Issuance – General Fund

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Park Improvements Authorized in 2020	\$ 0.0M	\$ 9.0M	\$ 0.0M	\$ 0.0M	\$ 0.0M	\$ 0.0M	\$9.0M
Road Improvements Authorized in 2022	\$45.0M	\$25.0M	\$50.0M	\$75.0M	\$75.0M	\$24.0M	\$294.0M
Total Projected:	\$45.0M	\$ 34.0M	\$ 50.0M	\$75.0M	\$ 75.0M	\$24.0M	\$303.0M

# Projected Debt Position – General Fund

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
GF Debt Position	\$110.2M	\$146.3M	\$169.5M	\$206.3M	\$264.4M	\$319.1M
<u>Add</u> : Projected New GO Bond Issuance	\$45.0M	\$ 34.0M	\$ 50.0M	\$75.0M	\$ 75.0M	\$24.0M
<u>(Less)</u> : Projected Principal Payoff	(\$8.9M)	(\$10.8M)	(\$13.2M)	(\$16.9M)	(\$20.4M)	(\$20.6M)
Net Projected GF Debt Position:	\$146.3M	\$169.5M	\$206.3M	\$264.4M	\$319.1M	\$322.5M

# Projected Property Tax Rates

	FY 2023 Approved	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Projected M&O Property Tax Rate	\$0.2966	\$0.2900	\$0.2800	\$0.2700	\$0.2600	\$0.2600
Projected I&S Property Tax Rate	\$0.2116	\$0.2799	\$0.3100	\$0.3200	\$0.3300	\$0.3300
Total Projected Property Tax Rate:	\$0.5082	\$0.5699	\$0.5900	\$0.5900	\$0.5900	\$0.5900

Property Tax Rate Impact Analysis & Rate Projections As Prepared By City's Financial Advisor, SAMCO Capital, Dated December 1, 2022.

# General Fund Projected Available Funds for Fiscal Years 2023-2024 to 2027-2028

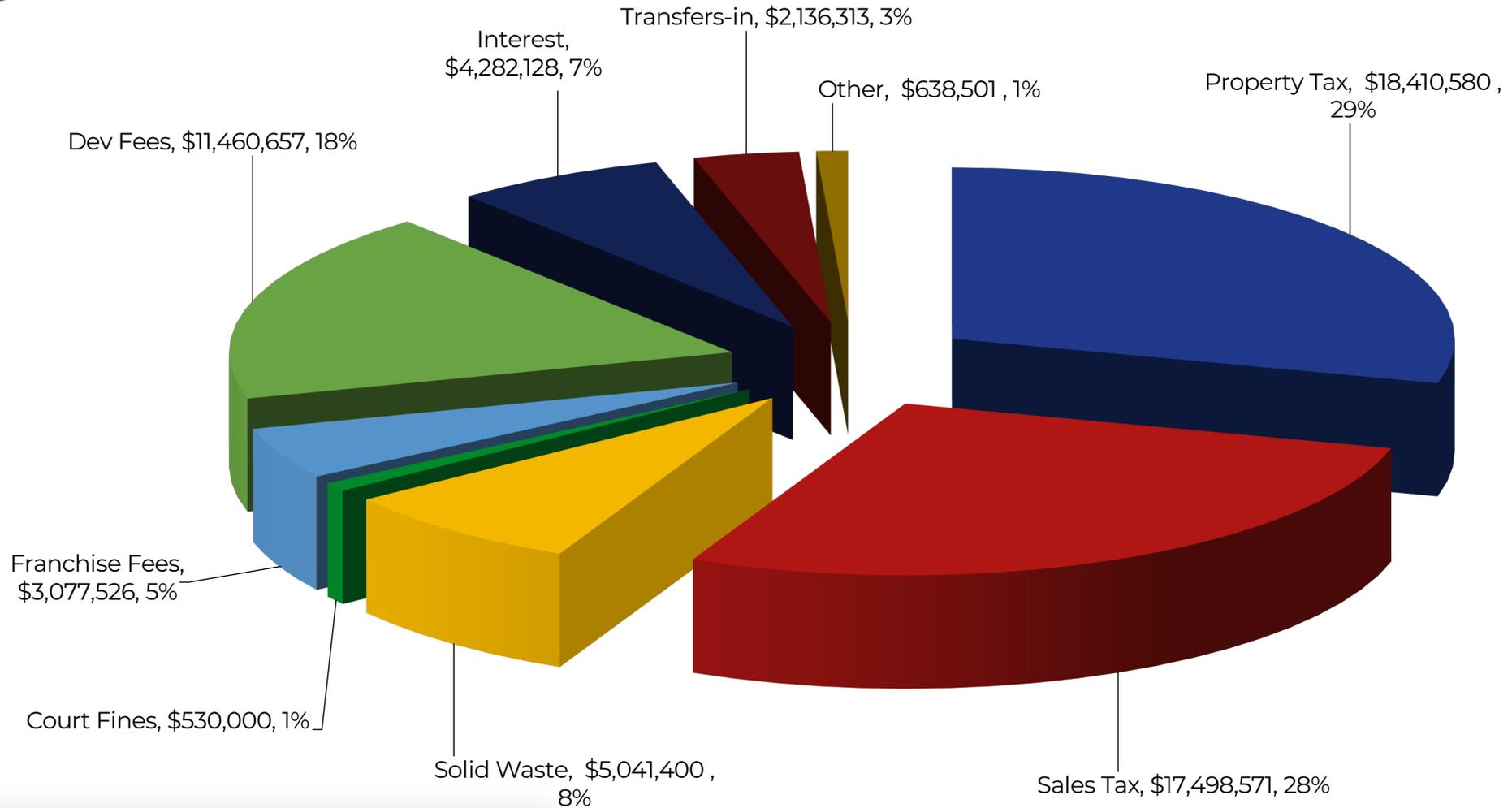
**5-YEAR BUDGET FORECAST - GENERAL FUND**

**(PRELIMINARY ESTIMATES)**

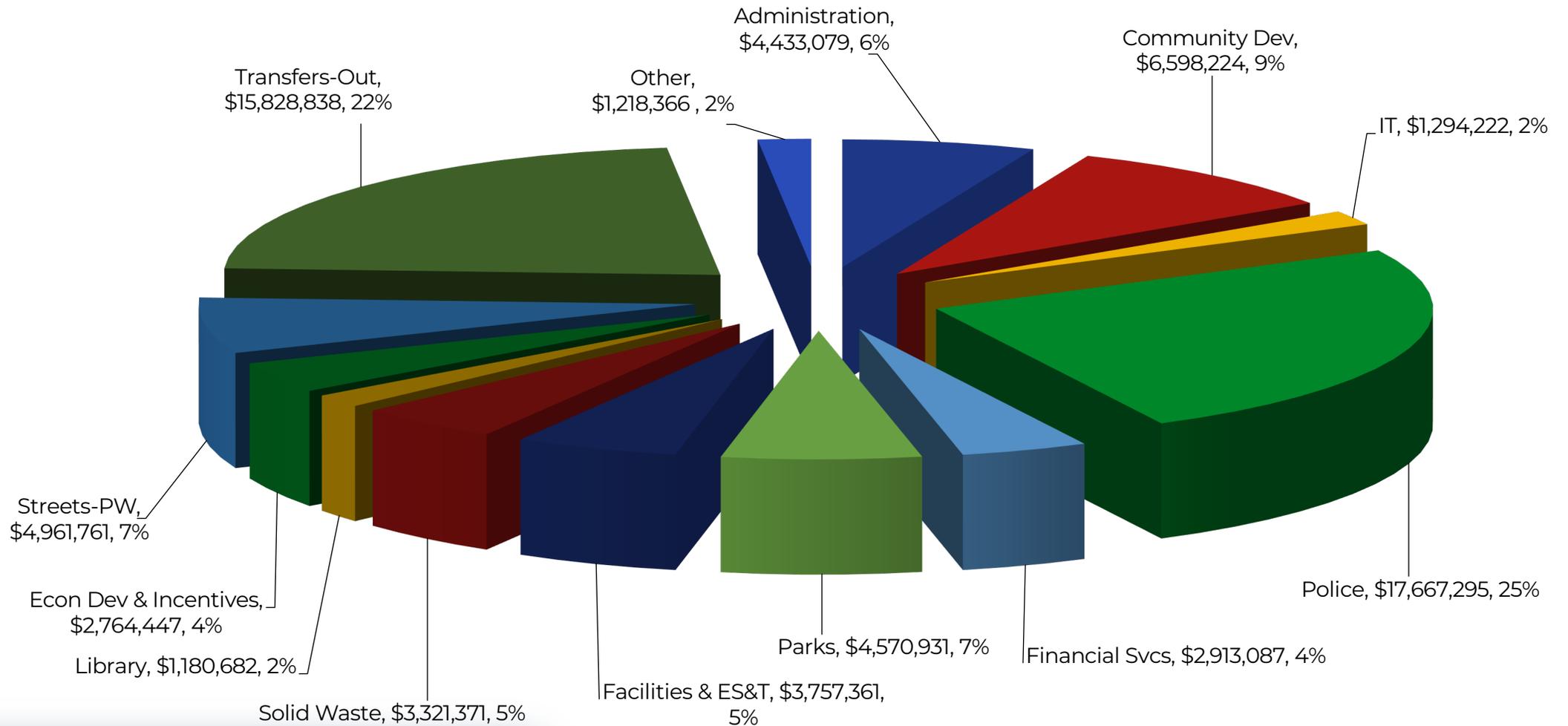
	Approved Budget 2022-23	Current Year Estimate 2022-23	5-Year Budget Forecast Period				
			Year 1 2023-2024	Year 2 2024-2025	Year 3 2025-2026	Year 4 2026-2027	Year 5 2027-2028
<b>BEGINNING FUND BALANCE</b>	\$ 28,739,321	\$ 28,739,321	\$ 30,300,083	\$ 22,866,095	\$ 19,736,926	\$ 19,642,841	\$ 22,231,415
<b>REVENUE</b>							
1 Property Tax	\$ 16,009,200	\$ 15,979,200	\$ 18,410,580	\$ 20,251,638	\$ 22,276,802	\$ 24,504,482	\$ 26,954,930
2 Sales Tax	15,875,000	18,074,525	17,498,571	19,248,428	21,173,271	23,290,598	25,619,658
3 Development Revenues	9,612,600	10,664,365	11,460,657	12,033,690	12,635,375	13,267,144	13,930,501
4 Other Revenues	11,835,919	15,309,533	15,705,867	16,346,398	16,919,079	17,517,026	18,166,427
<b>5 TOTAL REVENUE</b>	<b>\$ 53,332,719</b>	<b>\$ 60,027,623</b>	<b>\$ 63,075,676</b>	<b>\$ 67,880,154</b>	<b>\$ 73,004,527</b>	<b>\$ 78,579,249</b>	<b>\$ 84,671,515</b>
<b>EXPENDITURES</b>							
6 Operations & Maintenance	\$ 47,394,985	\$ 44,993,694	\$ 54,699,442	\$ 55,237,540	\$ 57,258,255	\$ 60,078,919	\$ 62,820,616
7 Future Supplemental	-	-	-	-	-	-	-
8 Cash Funding - CIP	11,904,152	11,904,152	13,965,561	12,500,000	12,500,000	12,500,000	12,500,000
9 Cash Funding - Equipment/Other	-	-	-	1,500,000	1,500,000	1,500,000	1,500,000
<b>10 TOTAL EXPENDITURES</b>	<b>\$ 59,299,137</b>	<b>\$ 56,897,846</b>	<b>\$ 68,665,004</b>	<b>\$ 69,237,540</b>	<b>\$ 71,258,255</b>	<b>\$ 74,078,919</b>	<b>\$ 76,820,616</b>
11 Transfer Out - TIRZ Increment Tax Revenues	\$ 1,883,801	\$ 1,569,014	\$ 1,844,660	\$ 1,771,783	\$ 1,840,356	\$ 1,911,757	\$ 1,960,611
<b>12 TOTAL EXPENDITURES &amp; TRANSFERS OUT</b>	<b>\$ 61,182,938</b>	<b>\$ 58,466,860</b>	<b>\$ 70,509,664</b>	<b>\$ 71,009,324</b>	<b>\$ 73,098,611</b>	<b>\$ 75,990,676</b>	<b>\$ 78,781,226</b>
<b>13 CHANGE IN FUND BALANCE</b>	<b>\$ (7,850,219)</b>	<b>\$ 1,560,762</b>	<b>\$ (7,433,988)</b>	<b>\$ (3,129,169)</b>	<b>\$ (94,084)</b>	<b>\$ 2,588,574</b>	<b>\$ 5,890,289</b>
<b>14 ESTIMATED ENDING FUND BALANCE</b>	<b>\$ 20,889,102</b>	<b>\$ 30,300,083</b>	<b>\$ 22,866,095</b>	<b>\$ 19,736,926</b>	<b>\$ 19,642,841</b>	<b>\$ 22,231,415</b>	<b>\$ 28,121,704</b>
15 Required Minimum Fund Balance Per Policy (25% of Total Requirements)	\$ 15,295,734	\$ 14,616,715	\$ 17,627,416	\$ 17,752,331	\$ 18,274,653	\$ 18,997,669	\$ 19,695,307
16 \$ Fund Balance in Excess of Minimum Required Per Policy	\$ 5,593,367	\$ 15,683,368	\$ 5,238,679	\$ 1,984,595	\$ 1,368,189	\$ 3,233,746	\$ 8,426,397
17 % Fund Balance in Excess of Minimum Required Per Policy	<b>36.57%</b>	<b>107.30%</b>	<b>29.72%</b>	<b>11.18%</b>	<b>7.49%</b>	<b>17.02%</b>	<b>42.78%</b>

# General Fund Preliminary Proposed Budget for Fiscal Year 2023-2024

# GENERAL FUND REVENUE & TRANSFERS-IN PRELIMINARY PROPOSED BUDGET FISCAL YEAR 2023-2024 \$63,075,676



# GENERAL FUND EXPENDITURES & TRANSFERS-OUT PRELIMINARY PROPOSED BUDGET FISCAL YEAR 2023-2024 \$70,509,664



# Water Utility Fund Overview

# Key Assumptions Water Utility Fund

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Water System Revenue Growth	6.5%	6.0%	6.0%	6.0%	6.0%	6.0%
O&M Expenditures	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%
Compensation	20.0%	6.0%	5.0%	5.0%	5.0%	5.0%
Transfer to General Fund	\$0.65M	\$0.65M	\$0.65M	\$0.65M	\$0.65M	\$0.65M
Debt Service	Actual	Actual	Actual	Actual	Actual	Actual

# Water Utility Fund Projected Available Funds for Fiscal Years 2023-2024 to 2027-2028

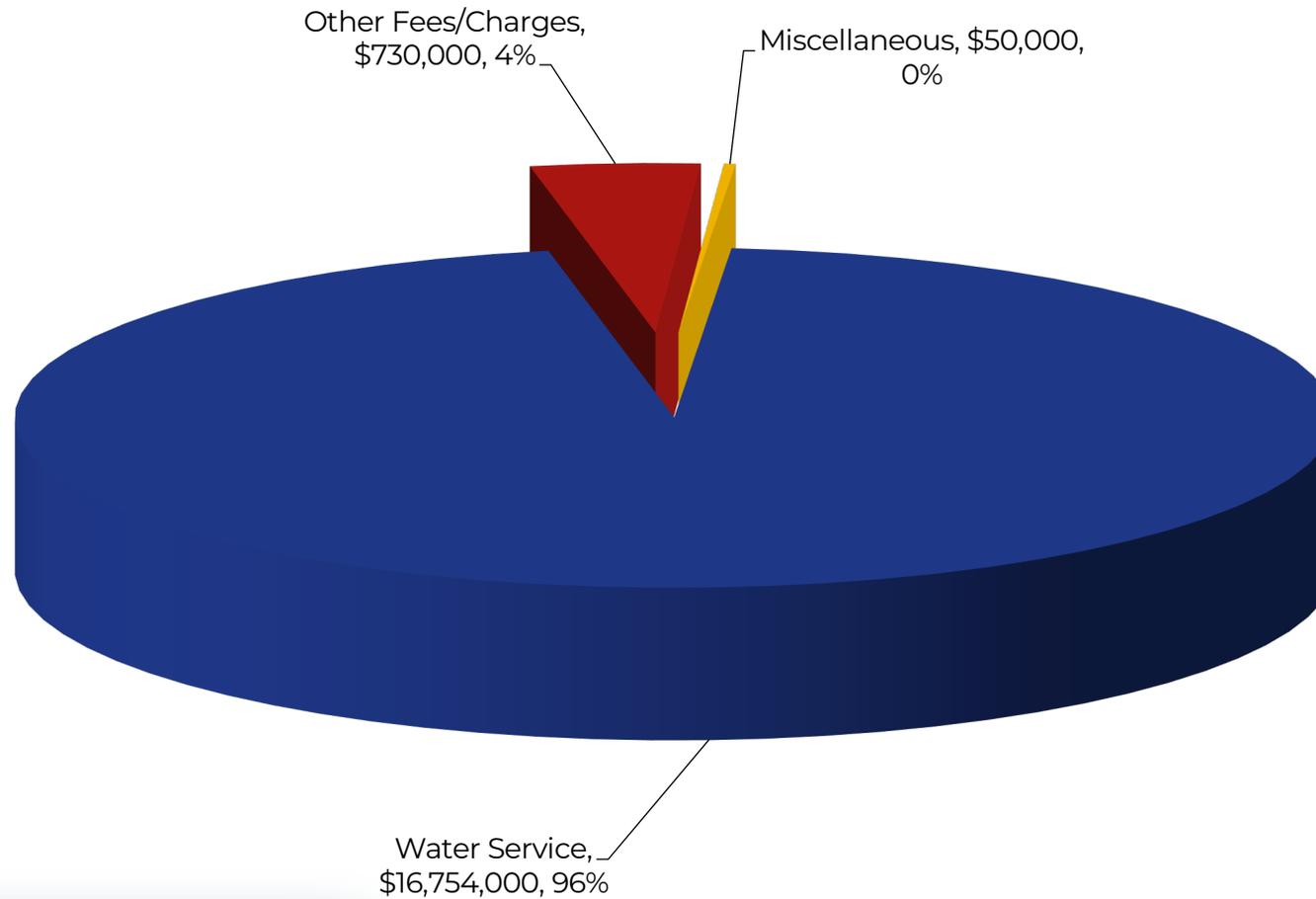
**5-YEAR BUDGET FORECAST - WATER UTILITY FUND**

**(PRELIMINARY ESTIMATES)**

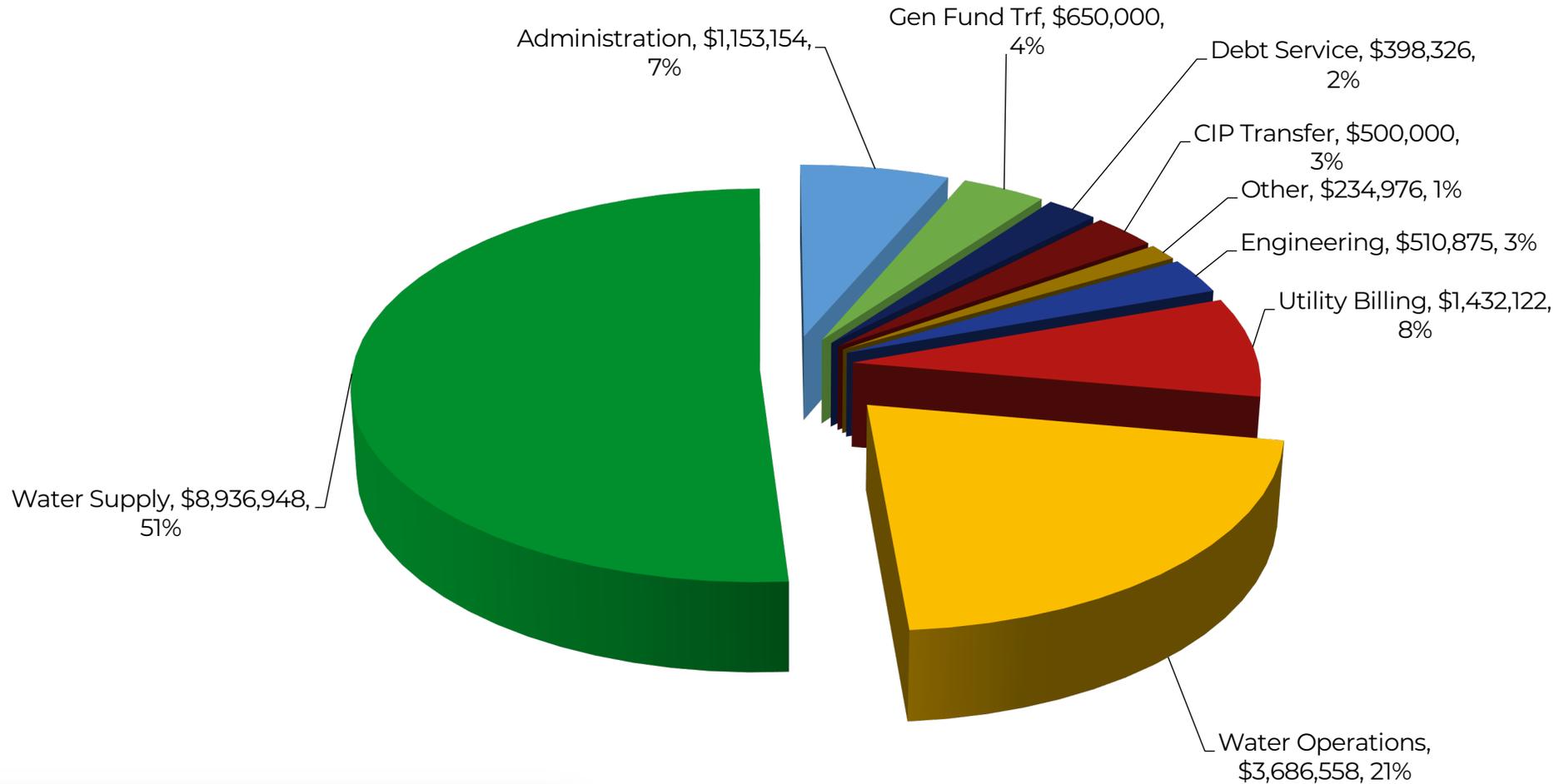
	Approved Budget 2022-23	Current Year Estimate 2022-23	5-Year Budget Forecast Period				
			Year 1 2023-2024	Year 2 2024-2025	Year 3 2025-2026	Year 4 2026-2027	Year 5 2027-2028
BEGINNING FUND BALANCE	\$ 9,636,116	\$ 9,636,116	\$ 9,705,309	\$ 9,736,350	\$ 10,021,700	\$ 10,584,594	\$ 11,450,060
<b>REVENUE:</b>							
1 Water Sales	\$ 15,765,100	\$ 14,846,786	\$ 16,754,000	\$ 17,759,240	\$ 18,824,795	\$ 19,954,283	\$ 21,151,539
2 Misc Water Charges	730,000	723,866	730,000	773,800	820,228	869,442	921,608
3 Interest and Other	50,000	52,520	50,000	53,000	56,180	59,551	63,124
4 TOTAL REVENUE:	<u>\$ 16,545,100</u>	<u>\$ 15,623,172</u>	<u>\$ 17,534,000</u>	<u>\$ 18,586,040</u>	<u>\$ 19,701,203</u>	<u>\$ 20,883,275</u>	<u>\$ 22,136,272</u>
<b>TRANSFERS IN:</b>							
5 Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6 TOTAL TRANSFERS IN:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
7 <b>TOTAL REVENUE AND TRANSFERS IN:</b>	<u>\$ 16,545,100</u>	<u>\$ 15,623,172</u>	<u>\$ 17,534,000</u>	<u>\$ 18,586,040</u>	<u>\$ 19,701,203</u>	<u>\$ 20,883,275</u>	<u>\$ 22,136,272</u>
<b>EXPENDITURES:</b>							
8 Administration	\$ 1,117,920	\$ 960,263	\$ 1,153,154	\$ 1,210,811	\$ 1,271,352	\$ 1,334,919	\$ 1,401,665
9 Engineering	386,472	333,865	510,875	536,419	563,240	591,402	620,972
10 Utility Billing	1,363,600	1,090,548	1,432,122	1,503,728	1,578,914	1,657,860	1,740,753
11 Water Operations	3,287,213	2,883,100	3,686,558	3,870,885	4,064,430	4,267,651	4,481,034
12 Water Supply	8,936,948	8,745,757	8,936,948	9,383,795	9,852,985	10,345,634	10,862,916
13 Non-Departmental	234,324	84,966	173,970	182,668	191,802	201,392	211,462
14 Facility Maintenance	68,508	47,497	61,008	64,058	67,261	70,624	74,155
TOTAL EXPENDITURES:	<u>\$ 15,394,983</u>	<u>\$ 14,145,998</u>	<u>\$ 15,954,633</u>	<u>\$ 16,752,365</u>	<u>\$ 17,589,983</u>	<u>\$ 18,469,482</u>	<u>\$ 19,392,956</u>
<b>TRANSFERS OUT:</b>							
15 Transfers Out - General Fund	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000
16 Transfers Out - CIP	500,000	500,000	500,000	500,000	500,000	500,000	500,000
17 Transfers Out - Debt Service	257,982	257,982	398,326	398,326	398,326	398,326	398,326
18 Transfers Out - OPEB Fund	-	-	-	-	-	-	-
19 Transfer Out - Water Impact Fees CIP	-	-	-	-	-	-	-
20 TOTAL TRANSFERS OUT:	<u>\$ 1,407,982</u>	<u>\$ 1,407,982</u>	<u>\$ 1,548,326</u>	<u>\$ 1,548,326</u>	<u>\$ 1,548,326</u>	<u>\$ 1,548,326</u>	<u>\$ 1,548,326</u>
21 <b>TOTAL EXPENDITURES &amp; TRANSFERS OUT</b>	<u>\$ 16,802,965</u>	<u>\$ 15,553,980</u>	<u>\$ 17,502,959</u>	<u>\$ 18,300,691</u>	<u>\$ 19,138,309</u>	<u>\$ 20,017,808</u>	<u>\$ 20,941,282</u>
22 <b>TOTAL REVENUE &amp; TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES</b>	<u>\$ (257,865)</u>	<u>\$ 69,192</u>	<u>\$ 31,041</u>	<u>\$ 285,350</u>	<u>\$ 562,894</u>	<u>\$ 865,467</u>	<u>\$ 1,194,989</u>
23 <b>ESTIMATED ENDING FUND BALANCE</b>	<u>\$ 9,378,251</u>	<u>\$ 9,705,309</u>	<u>\$ 9,736,350</u>	<u>\$ 10,021,700</u>	<u>\$ 10,584,594</u>	<u>\$ 11,450,060</u>	<u>\$ 12,645,050</u>
24 Required Minimum Fund Balance per policy (25% of Total Requirements)	\$ 4,200,741	\$ 3,888,495	\$ 4,375,740	\$ 4,575,173	\$ 4,784,577	\$ 5,004,452	\$ 5,235,321
25 \$ Fund Balance in excess of Minimum Required Per Policy	\$ 5,177,509	\$ 5,816,814	\$ 5,360,610	\$ 5,446,527	\$ 5,800,016	\$ 6,445,608	\$ 7,409,729
26 % Fund Balance in Excess of Minimum Required Per Policy	123.25%	149.59%	122.51%	119.05%	121.22%	128.80%	141.53%

# Water Utility Fund Preliminary Proposed Budget for Fiscal Year 2023-2024

# Water Fund Revenue & Transfers-in Preliminary Proposed Budget Fiscal Year 2023-2024 \$17,534,000



# Water Utility Fund Expenditures & Transfers-out Preliminary Proposed Budget Fiscal Year 2023-2024 \$17,502,959



# Wastewater Utility Fund Overview

# Key Assumptions Wastewater Utility Fund

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Wastewater System Revenue Growth	6.7%	6.0%	6.0%	6.0%	6.0%	6.0%
O&M Expenditures	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%
Compensation	20.0%	6.0%	5.0%	5.0%	5.0%	5.0%
Transfer to General Fund	\$0.65M	\$0.65M	\$0.65M	\$0.65M	\$0.65M	\$0.65M
Debt Service	Actual	Actual	Actual	Actual	Actual	Actual

# Wastewater Utility Fund Projected Available Funds for Fiscal Years 2023-2024 to 2027-2028

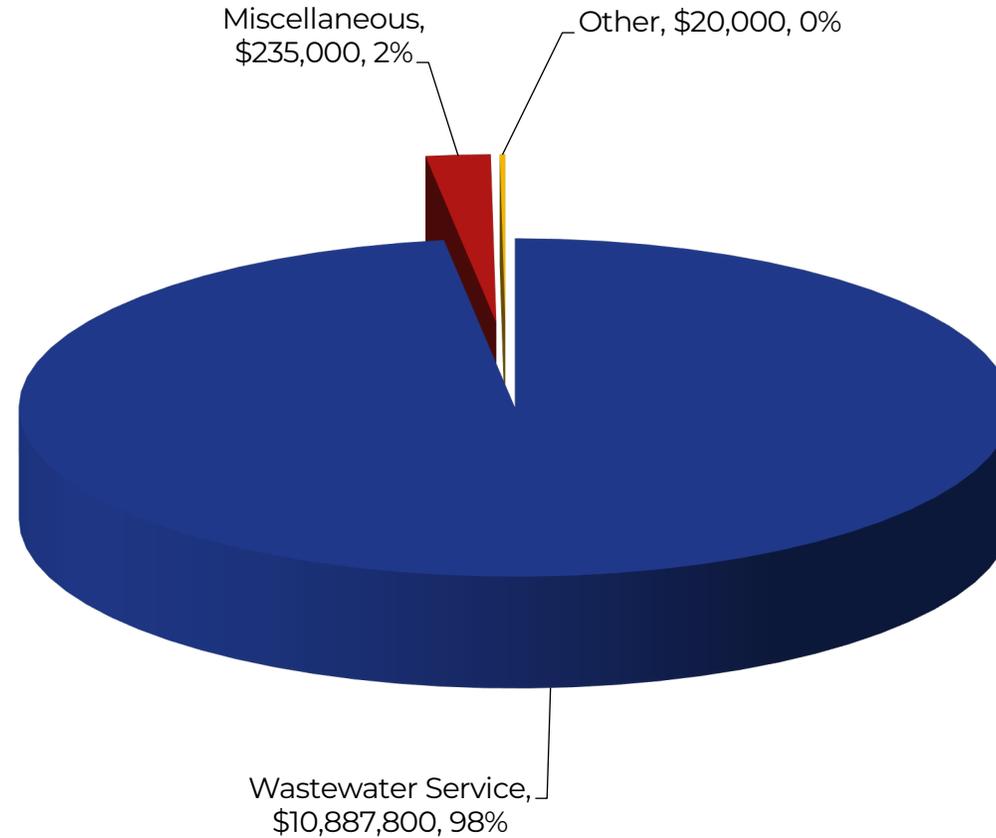
**5-YEAR BUDGET FORECAST - WASTEWATER UTILITY FUND**

	Approved Budget 2022-23	Current Year Estimate 2022-23	5-Year Budget Forecast Period				
			Year 1 2023-2024	Year 2 2024-2025	Year 3 2025-2026	Year 4 2026-2027	Year 5 2027-2028
BEGINNING FUND BALANCE	\$ 9,131,982	\$ 9,131,982	\$ 7,962,868	\$ 9,183,294	\$ 10,633,670	\$ 12,022,178	\$ 11,632,312
<b>REVENUE:</b>							
1 Wastewater Service Charges	\$ 10,231,200	\$ 10,253,697	\$ 10,887,800	\$ 11,541,068	\$ 12,233,532	\$ 12,967,544	\$ 13,745,597
2 Misc Wastewater Charges	235,000	359,858	235,000	249,100	264,046	279,889	296,682
3 Interest and Other	20,000	20,000	20,000	21,200	22,472	23,820	25,250
4 TOTAL REVENUE:	\$ 10,486,200	\$ 10,633,555	\$ 11,142,800	\$ 11,811,368	\$ 12,520,050	\$ 13,271,253	\$ 14,067,528
<b>TRANSFERS IN:</b>							
5 Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6 TOTAL TRANSFERS IN:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL REVENUE AND TRANSFERS IN:</b>	\$ 10,486,200	\$ 10,633,555	\$ 11,142,800	\$ 11,811,368	\$ 12,520,050	\$ 13,271,253	\$ 14,067,528
<b>EXPENDITURES:</b>							
7 Administration	\$ 1,077,557	\$ 910,569	\$ 1,113,534	\$ 1,169,210	\$ 1,227,671	\$ 1,289,054	\$ 1,353,507
8 Engineering	504,196	453,199	704,823	740,064	777,067	815,921	856,717
9 Utility Billing	653,537	618,790	758,064	795,968	835,766	877,554	921,432
10 Wastewater Operations	1,814,779	1,760,643	1,484,786	1,559,025	1,636,976	1,718,825	1,804,766
11 WW Treatment Plant Operations	2,431,547	2,064,304	2,786,901	2,926,246	3,072,558	3,226,186	3,387,496
12 Non-Departmental	180,563	59,396	136,518	143,344	150,511	158,036	165,938
13 Facility Maintenance	68,475	67,486	60,975	64,024	67,225	70,586	74,115
14 2020 Series GO Interest	1,145,200	1,145,200	1,129,600	1,186,080	1,245,384	1,307,653	1,373,036
15 2020 Series GO Principal	520,000	520,000	535,000	561,750	589,838	619,329	650,296
16 Future Debt Service	-	-	-	-	310,000	2,356,000	4,526,000
17 TOTAL EXPENDITURES:	\$ 8,395,853	\$ 7,599,586	\$ 8,710,200	\$ 9,145,710	\$ 9,912,996	\$ 12,439,146	\$ 15,113,303
<b>TRANSFERS OUT:</b>							
18 Transfers Out - General Fund	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000
19 Transfers Out - CIP	500,000	500,000	500,000	500,000	500,000	500,000	500,000
20 Transfers Out - CIP WW Impact Fee	-	-	-	-	-	-	-
21 Transfers Out - Debt Service	1,705,682	40,332	62,173	65,282	68,546	71,973	75,572
22 Transfer Out - WWTP 2020 CO	3,012,751	3,012,751	-	-	-	-	-
23 TOTAL TRANSFERS OUT:	\$ 5,868,433	\$ 4,203,083	\$ 1,212,173	\$ 1,215,282	\$ 1,218,546	\$ 1,221,973	\$ 1,225,572
24 <b>TOTAL EXPENDITURES &amp; TRANSFERS OUT</b>	\$ 14,264,286	\$ 11,802,669	\$ 9,922,373	\$ 10,360,992	\$ 11,131,542	\$ 13,661,119	\$ 16,338,875
25 <b>TOTAL REVENUE &amp; TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES</b>	\$ (3,778,086)	\$ (1,169,114)	\$ 1,220,426	\$ 1,450,376	\$ 1,388,508	\$ (389,866)	\$ (2,271,347)
26 <b>ESTIMATED ENDING FUND BALANCE</b>	\$ 5,353,895	\$ 7,962,868	\$ 9,183,294	\$ 10,633,670	\$ 12,022,178	\$ 11,632,312	\$ 9,360,966
27 Required Minimum Fund Balance per policy (25% of Total Requirements)	\$ 3,566,072	\$ 2,950,667	\$ 2,480,593	\$ 2,590,248	\$ 2,782,885	\$ 3,415,280	\$ 4,084,719
28 \$ Fund Balance in excess of Minimum Required Per Policy	\$ 1,787,823	\$ 5,012,201	\$ 6,702,701	\$ 8,043,422	\$ 9,239,293	\$ 8,217,033	\$ 5,276,247
29 % Fund Balance in Excess of Minimum Required Per Policy	50.13%	169.87%	270.21%	310.53%	332.00%	240.60%	129.17%

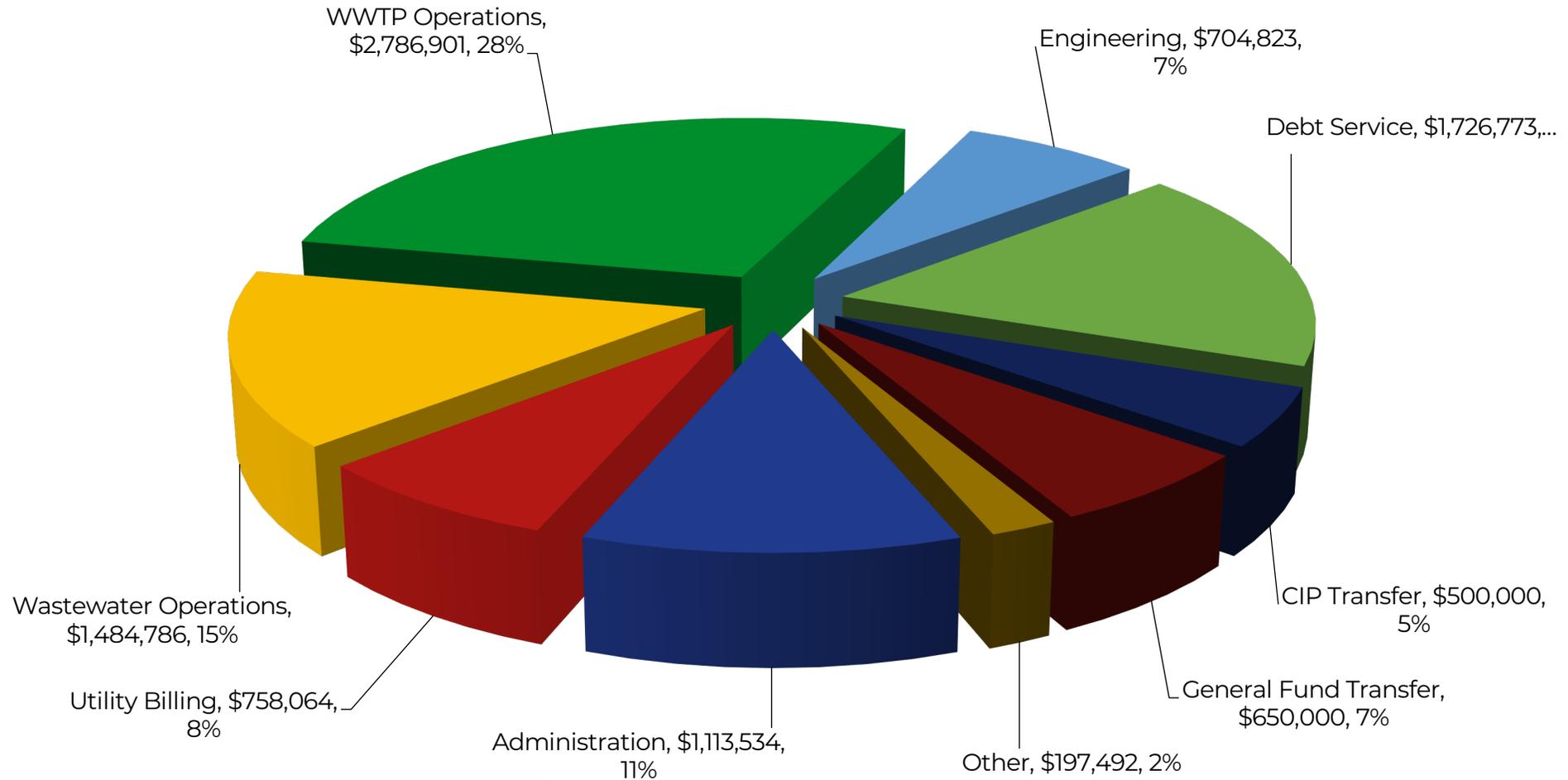
(PRELIMINARY ESTIMATES)

# Wastewater Utility Fund Preliminary Proposed Budget for Fiscal Year 2023-2024

# Wastewater Fund Revenue & Transfers-in Preliminary Proposed Budget Fiscal Year 2023-2024 \$11,142,800



# Wastewater Utility Fund Expenditures & Transfers-out Preliminary Proposed Budget Fiscal Year 2023-2024 \$9,922,373



# Storm Drainage Utility Fund Overview

# Key Assumptions Storm Drainage Utility Fund

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Storm Drainage System Revenue Growth	6.7%	6.0%	6.0%	6.0%	6.0%	6.0%
O&M Expenditures	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%
Compensation	20.0%	6.0%	5.0%	5.0%	5.0%	5.0%
Transfer to General Fund	\$0.0M	\$0.0M	\$0.0M	\$0.0M	\$0.0M	\$0.0M
Debt Service	N/A	N/A	N/A	N/A	N/A	N/A

# Storm Drainage Utility Fund Projected Available Funds for Fiscal Years 2023-2024 to 2027-2028

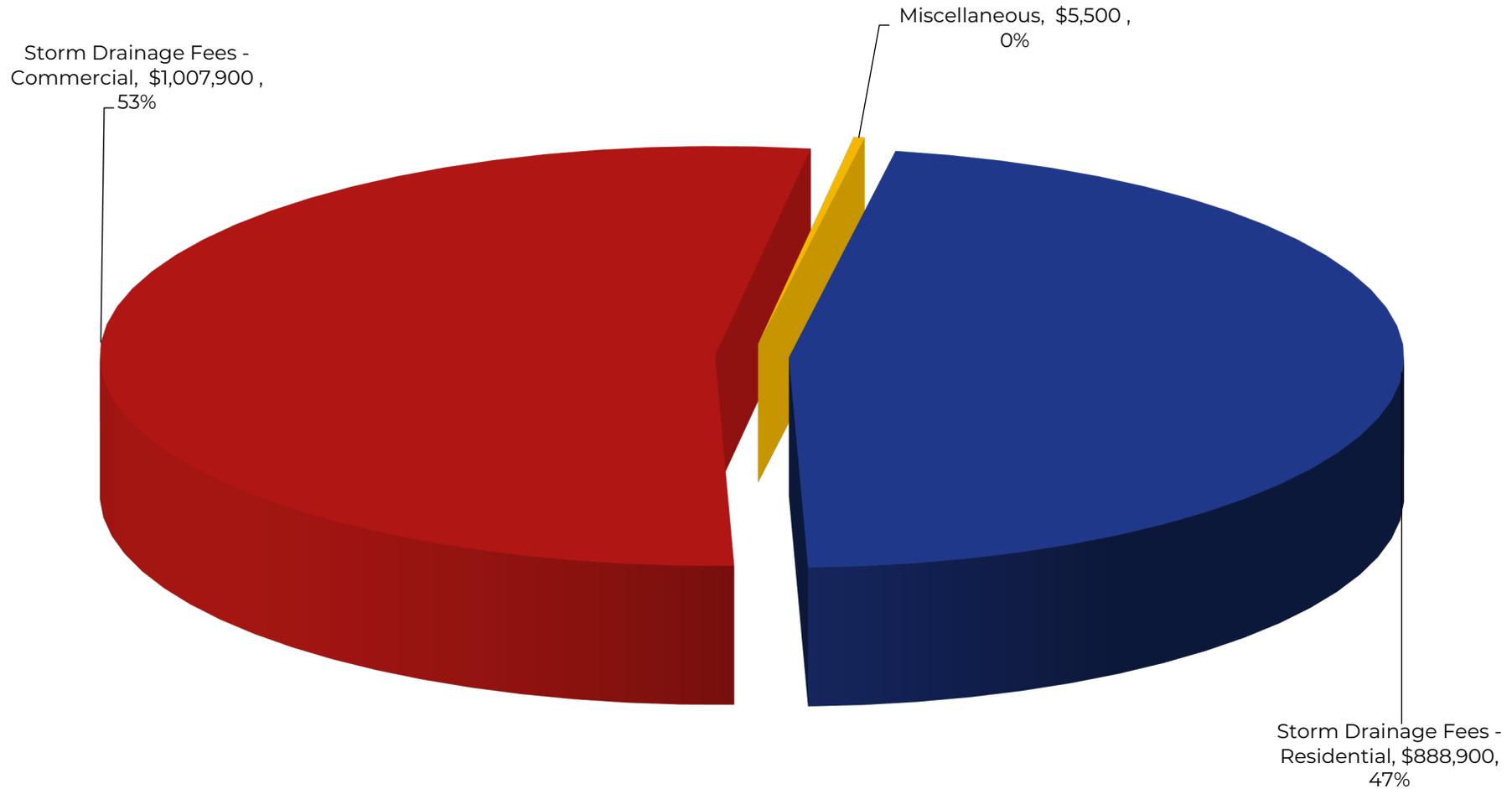
**5-YEAR BUDGET FORECAST - STORM DRAINAGE UTILITY**

	Approved Budget 2022-23	Current Year Estimate 2022-23	5-Year Budget Forecast Period				
			Year 1 2023-2024	Year 2 2024-2025	Year 3 2025-2026	Year 4 2026-2027	Year 5 2027-2028
BEGINNING FUND BALANCE	\$ 1,044,896	\$ 1,044,896	\$ 939,480	\$ 648,461	\$ 786,913	\$ 957,453	\$ 1,162,893
<b>REVENUE:</b>							
1 Drainage Fee - Residential	\$ 832,400	\$ 792,746	\$ 888,900	\$ 942,234	\$ 998,768	\$ 1,058,694	\$ 1,122,216
2 Drainage Fee - Commercial	946,900	852,685	1,007,900	1,068,374	1,132,476	1,200,425	1,272,451
3 Floodplain Dev Application Review Fee	-	750	-	-	-	-	-
4 Misc Drainage Fee	5,500	43,880	5,500	5,830	6,180	6,551	6,944
5 <b>TOTAL REVENUE:</b>	<u>\$ 1,784,800</u>	<u>\$ 1,690,061</u>	<u>\$ 1,902,300</u>	<u>\$ 2,016,438</u>	<u>\$ 2,137,424</u>	<u>\$ 2,265,670</u>	<u>\$ 2,401,610</u>
<b>TRANSFERS IN:</b>							
6 Transfer In - G/F	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7 <b>TOTAL TRANSFERS IN:</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
8 <b>TOTAL REVENUE AND TRANSFERS IN:</b>	<u>\$ 1,784,800</u>	<u>\$ 1,690,061</u>	<u>\$ 1,902,300</u>	<u>\$ 2,016,438</u>	<u>\$ 2,137,424</u>	<u>\$ 2,265,670</u>	<u>\$ 2,401,610</u>
<b>EXPENDITURES:</b>							
9 Administration	\$ 365,642	\$ 313,279	\$ 649,627	\$ 682,108	\$ 716,214	\$ 752,024	\$ 789,626
10 Non-Departmental	38,007	-	21,143	22,200	23,310	24,476	25,699
11 Storm Drainage Utility Operations	958,014	842,198	1,022,550	1,073,677	1,127,361	1,183,729	1,242,915
12 <b>TOTAL EXPENDITURES:</b>	<u>\$ 1,361,663</u>	<u>\$ 1,155,477</u>	<u>\$ 1,693,320</u>	<u>\$ 1,777,986</u>	<u>\$ 1,866,885</u>	<u>\$ 1,960,229</u>	<u>\$ 2,058,241</u>
<b>TRANSFERS OUT:</b>							
13 Transfers Out - CIP - Priority Projects	\$ 500,000	\$ 500,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
14 Transfer Out - Non-Point Source Water Quality Imp	140,000	140,000	-	-	-	-	-
15 Transfers Out - CIP - Scott/Sledge Storm Drainage	-	-	400,000	-	-	-	-
16 <b>TOTAL TRANSFERS OUT:</b>	<u>\$ 640,000</u>	<u>\$ 640,000</u>	<u>\$ 500,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>
17 <b>TOTAL EXPENDITURES &amp; TRANSFERS OUT</b>	<u>\$ 2,001,663</u>	<u>\$ 1,795,477</u>	<u>\$ 2,193,320</u>	<u>\$ 1,877,986</u>	<u>\$ 1,966,885</u>	<u>\$ 2,060,229</u>	<u>\$ 2,158,241</u>
18 <b>TOTAL REVENUE &amp; TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES</b>	<u>\$ (216,863)</u>	<u>\$ (105,416)</u>	<u>\$ (291,020)</u>	<u>\$ 138,452</u>	<u>\$ 170,539</u>	<u>\$ 205,441</u>	<u>\$ 243,369</u>
19 <b>ESTIMATED ENDING FUND BALANCE</b>	<u>\$ 828,033</u>	<u>\$ 939,480</u>	<u>\$ 648,461</u>	<u>\$ 786,913</u>	<u>\$ 957,453</u>	<u>\$ 1,162,893</u>	<u>\$ 1,406,263</u>
20 Required Minimum Fund Balance per policy (25% of Total Requirements)	\$ 500,416	\$ 448,869	\$ 548,330	\$ 469,496	\$ 491,721	\$ 515,057	\$ 539,560
21 \$ Fund Balance in Excess of Minimum Required Per Policy	\$ 327,617	\$ 490,611	\$ 100,131	\$ 317,417	\$ 465,732	\$ 647,836	\$ 866,703
22 % Fund Balance in Excess of Minimum Required Per Policy	65.47%	109.30%	18.26%	67.61%	94.71%	125.78%	160.63%

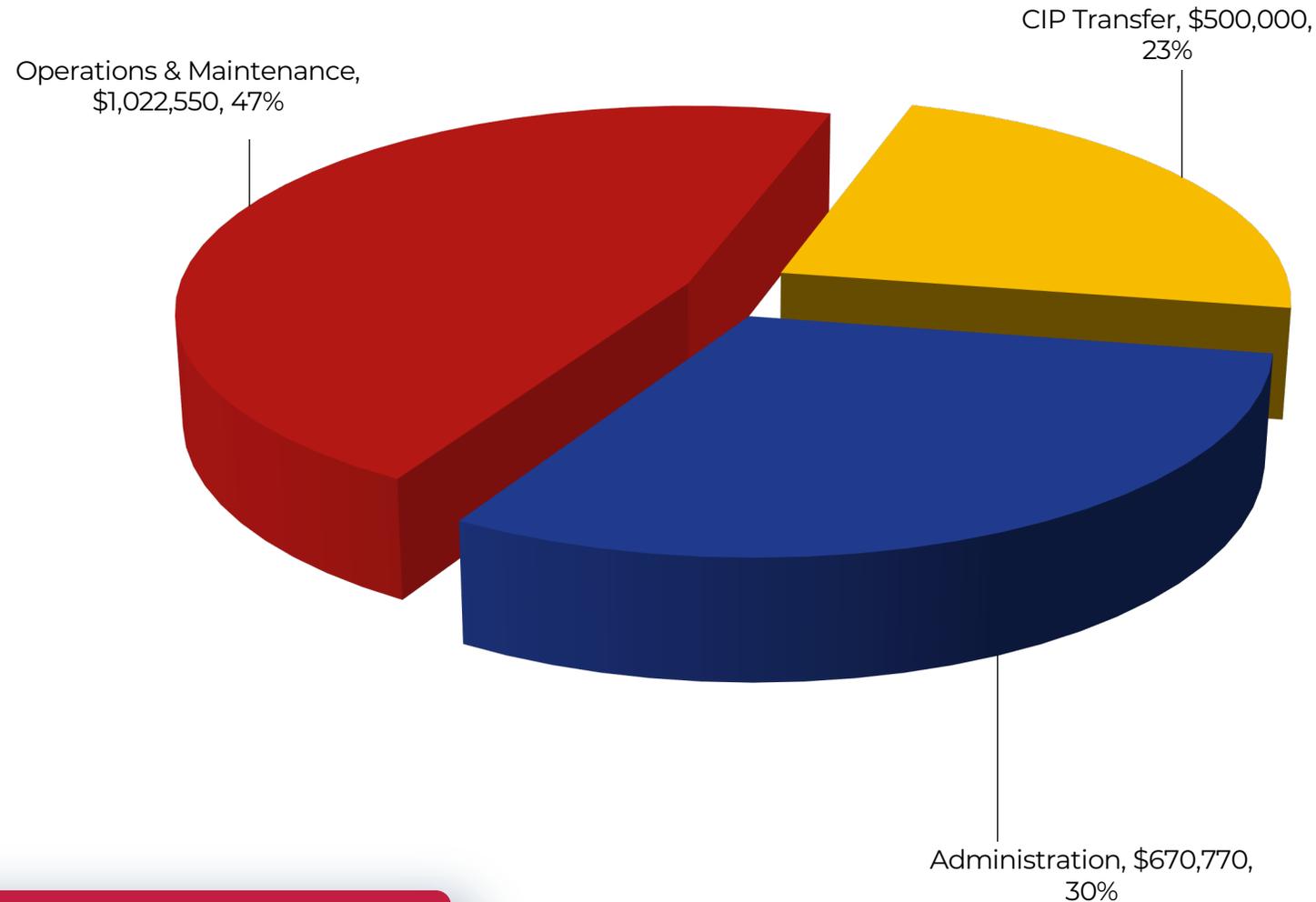
(PRELIMINARY ESTIMATES)

# Storm Drainage Utility Fund Preliminary Proposed Budget for Fiscal Year 2023-2024

# Storm Drainage Fund Revenue & Transfers-in Preliminary Proposed Budget Fiscal Year 2023-2024 \$1,902,30



# Storm Drainage Utility Fund Expenditures & Transfers-out Preliminary Proposed Budget Fiscal Year 2023-2024 \$2,193,320



# **Preliminary 5-year CIP Spending Plan for Fiscal Years 2024 to 2028**

# Summary Of Preliminary 5-year CIP Spending Plan

1. 5-Year CIP Spending Plan Covers = FY 2024 to FY 2028
2. Number of Proposed Projects = 132
3. Proposed CIP Spending Plan = \$680.4 Million
4. Funded CIP Spending Plan (Estimated) = \$471.7 Million or 69.3%
5. Unfunded CIP Spending Plan (Estimated) = \$208.7 Million or 30.7%

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
5-Year Spending Plan 2024-2028	\$176.3	\$139.4	\$124.0	\$124.7	\$116.0	\$680.4

# Preliminary 5-year CIP Spending Plan (\$ In Millions)

Funding Source	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
1. General Fund	\$15.1	\$16.0	\$15.3	\$12.8	\$14.3	\$73.5
2. Park Development Fund	\$5.3	\$0.2	\$0.2	\$0.2	\$0.2	\$6.1
3. Water Utility Fund	\$0.5	\$0.5	\$0.5	\$0.5	\$0.5	\$2.5
4. Water Impact Fee Fund	\$20.9	\$12.2	\$6.5	\$2.5	\$0.5	\$42.6
5. Wastewater Utility Fund	\$0.7	\$0.5	\$0.5	\$0.5	\$0.5	\$2.7
6. Wastewater Impact Fee Fund	\$14.2	\$21.9	\$5.4	\$3.4	\$0.2	\$45.1
7. Storm Drainage Utility Fund	\$0.5	\$0.5	\$0.5	\$0.5	\$0.5	\$2.5
8. Street Rehabilitation Fund	\$1.0	\$1.0	\$3.0	\$1.0	\$1.0	\$7.0
Continued...						

# Preliminary 5-year CIP Spending Plan (\$ In Millions)

Funding Source	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
9. Transportation Fund	-	\$2.6	-	\$6.6	-	\$9.2
10. ARPA Grant Fund	\$12.0	-	-	-	-	\$12.0
11. TxDOT Grant Fund	\$24.3	\$12.6	\$6.6	-	-	\$43.5
12. 2008 GO Bond Fund	\$1.4	-	-	-	-	\$1.4
13. 2020 GO Bond Fund	\$8.9	-	-	-	-	\$8.9
14. 2022 GO Bond Fund	\$46.6	\$58.0	\$58.0	\$58.0	\$58.3	\$278.9
15. Future CO Bond Fund (WWTP)	\$2.5	\$2.5	\$25.5	\$35.0	\$36.3	\$101.3
16. Future Bond Fund	-	\$2.6	-	\$ 6.6	-	\$9.2
5-Year Spending Plan 2024-2028	\$176.3	\$139.4	\$124.0	\$124.7	\$116.0	\$680.4

# Highlights of Preliminary 5-year CIP Fiscal Years 2024-28 (\$ In Millions)

	Project Description	Cash	Bonds	Other	Total
1.	Downtown Redevelopment Program	\$10.5	-	-	\$10.5
2.	Community Center Facility Project (Multi-Purpose Facility)	\$1.3	-	-	\$1.3
3.	Goforth Road Reconstruction (Casetta Ranch Roundabout to Bebee Road)	\$1.1	-	-	\$1.1
4.	Heidenreich Road Reconstruction (From FM 150 to Hays County Bridge)	\$1.2	-	-	\$1.2
5.	Street Rehabilitation Program (Public Works)	\$5.0	-	-	\$5.0
6.	Street Micro Surfacing Program (Citywide)	\$2.5	-	-	\$2.5
7.	Dacy Lane Illumination Project	\$1.0	-	-	\$1.0
8.	Traffic Control Improvements	\$7.5	-	-	\$7.5
9.	Kohlers Crossing Rehabilitation (FM 2770 to I-35 Frontage)	\$2.0	-	-	\$2.0
	Continued...				

# Highlights of Preliminary 5-year CIP Fiscal Years 2024-28 (\$ In Millions)

	Project Description	Cash	Bonds	Other	Total
10.	Property Acquisition Program	\$10.0	-	-	\$10.0
11.	Property Acquisition – For Future Park Development	\$4.0	-	-	\$4.0
12.	Fire Station Property Acquisition/Renovation	\$15.0	-	\$10.0	\$25.0
13.	Citywide Beautification Program	\$5.0	-	-	\$5.0
14.	Festive Lighting in City Parks	\$1.0	-	-	\$1.0
15.	Regional Sportsplex (50% Paid By Hays County)	-	\$14.0	-	\$14.0
16.	Plum Creek Trail Improvements (50% Paid By Hays County)	-	\$3.8	-	\$3.8
17.	Bike BMX Park	\$1.0	-	-	\$1.0
18.	Parking Lot Improvements at City Parks (5)	\$2.0	-	-	\$2.0
19.	Various Improvements at City Parks	\$2.1	-	-	\$2.1
20.	TIRZ #2 CIPs (Retail Roads, Roundabouts, Parking Garage)	\$1.0	\$8.0	\$25.3	\$34.3
	Continued....				

# Highlights of Preliminary 5-year CIP Fiscal Years 2024-28 (\$ In Millions)

	Project Description	Cash	Bonds	Other	Total
21.	2022 Road Bond Program	-	\$278.8	-	\$278.8
22.	Water System Improvements	\$32.1	-	\$12.9	\$45.0
23.	Wastewater Treat Plant Expansion (From 4.5MGD to 9.0MGD)	-	-	\$101.3	\$101.3
24.	Wastewater System Improvements	\$ 32.0	-	\$15.7	\$47.7
25.	Demolition of PD Building (111 N. Front St.)	-	\$1.3	-	\$1.3
26.	Vybe Trail System For Plum Creek Trail Segment From Abundance Lane to N. Burleson Street (TxDOT Grant Application Pending)	-	-	\$13.8	\$13.8
27.	FM 150 E. Shared Use Path From Lehman Road to Hwy. 21 (TxDOT Grant Application Pending)	-	-	\$21.2	\$21.2
28.	FM 1626 Pedestrian Overpass at UPRR Crossing West of Marketplace Avenue (TxDOT Grant Application Pending)	-	-	\$8.5	\$8.5

# All Other City Funds Preliminary Budget Summary & Details for Fiscal Year 2023-2024

# All Other City Funds

**\$168,500,145 in total proposed expenditures for all 44 other City Funds**

## **Examples of Other City Funds include:**

• Debt Service Fund	\$13,008,737
• TIRZ #1 Fund	\$1,822,709
• TIRZ #2 Fund	\$14,168,039
• Park Development Fund	\$5,657,000
• Hotel Occupancy Tax Fund	\$220,000
• General Fund CIP	\$15,122,100
• Storm Drainage CIP Fund	\$500,000
• Street Rehabilitation Fund	\$1,000,000
• American Rescue Plan Act Fund	\$12,000,000
• Water Impact Fee Fund	\$20,845,000
• Wastewater Impact Fee Fund	\$14,225,000
• 2020 CO Bond Fund	\$2,250,000
• 2020 GO Bond Fund	\$17,824,222
• 2022 GO Bond Fund	\$46,563,815

A complete listing of all other City Funds and preliminary expenditure details are provided in the budget document

# **Preliminary Recommendations for Supplemental Requests**

**City of Kyle, Texas**  
**Preliminary Proposed City Manager Recommended**  
**Fiscal Year 2023-2024**

Line No.	Department / Supplemental Requests	Department FTE Request	Department Request	Recurring Expenditures	One-Time Expenditures	Total Expenditures	Department Priority	City Manager Recommended	City Manager FTE Recommended
Operating Requests									
Mayor & Council									
1	5% Non-Personnel Increase		\$ 10,763	\$ 10,763		\$ 10,763	1	\$ 10,763	
	Total Mayor & Council	0	\$ 10,763	\$ 10,763	\$ -	\$ 10,763		\$ 10,763	0
Building Inspection Division									
2	3rd Party Inspection Services		\$ 600,000	\$ 600,000		\$ 600,000	1	\$ 600,000	
3	Credit Card Processing Fees		125,000	125,000		125,000	2	125,000	
4	Director of Development Services	1	149,725	149,725		149,725	3	149,725	1
5	Support Costs: Director of Development Services		8,000	3,000	5,000	8,000	3	8,000	
6	Training & Conferences		21,100	21,100		21,100	4	21,100	
7	Testing & Certification		8,000	8,000		8,000	5	8,000	
8	Permit Fee Waivers for Small Bus.		100,000	100,000		100,000	6	100,000	
9	Computer Hardware		1,000		1,000	1,000	7	1,000	
10	Leases FI50 Truck		9,000	9,000		9,000	8	9,000	
11	Motor Vehicle Repair/Maint		7,000	7,000		7,000	9	7,000	
12	Office Equipment Rental		6,500	6,500		6,500	10	6,500	
13	Minor Tools / Instruments		3,300	3,300		3,300	11	3,300	
14	Fuel		1,500	1,500		1,500	12	1,500	
15	Mileage Reimbursements		900	900		900	13	900	
16	Uniforms		1,700	1,700		1,700	14	1,700	
17	General Office Supplies		500	500		500	15	500	
	Total Building Inspection Division	1	\$ 443,225	\$ 437,225	\$ 6,000	\$ 443,225		\$ 443,225	1
City Manager's Office									
18	Grant Administrator	# 1	\$ 119,033	\$ 119,033		\$ 119,033		\$ 119,033	1
19	Support Costs: Grant Administrator		8,750	3,750	5,000	8,750		8,750	
20	Facilitator Services		-	-		-		25,000	
	Ciywide Operations & Maintenance Contingency		-	-		-		-	
	Total City Manager's Office	1	\$ 127,783	\$ 122,783	\$ 5,000	\$ 127,783		\$ 152,783	1
City Secretary's Office									
21	Administrative Assistant	1	\$ 67,451	\$ 67,451	\$ -	\$ 67,451	1	\$ 67,451	1
22	Support Costs: Administrative Assistant		5,750	750	5,000	5,750	1	5,750	
23	Overtime		2,500	2,500		2,500	2	2,500	
24	Furniture		600		600	600	3	600	
25	Media Conversion		1,000	1,000		1,000	4	1,000	
26	Uniform		600	600		600	5	600	
27	Memberships & Dues		(395)	(395)		(395)	6	(395)	
	Total City Secretary's Office	1	\$ 77,506	\$ 71,906	\$ 5,600	\$ 77,506		\$ 77,506	1

**City of Kyle, Texas  
Preliminary Proposed City Manager Recommended  
Fiscal Year 2023-2024**

Line No.	Department / Supplemental Requests	Department FTE Request	Department Request	Recurring Expenditures	One-Time Expenditures	Total Expenditures	Department Priority	City Manager Recommended	City Manager FTE Recommended
Operating Requests, continued									
Communications									
28	Audio & Film Production Specialist	1	\$ 63,094	\$ 63,094	\$ -	\$ 63,094	1	\$ 63,094	1
29	Reclass 1 Marketing & Multimedia Specialist to Senior Graphic Designer		5,026	5,026		5,026	1	-	
30	Reclass 1 Video Production Specialist to Audio & Film Production Manager		7,539	7,539		7,539	1	-	
31	Support Costs: Audio & Film Production Specialist		5,250	1,250	4,000	5,250	1	5,250	
32	Advertising / Marketing		15,000	15,000		15,000	2	15,000	
33	Quarterly Newsletter		-			-	3	75,000	
34	Audio/Video Equipment (PEG Fund)		10,368	-	10,368	10,368	4	31,686	
35	Hosting Dialogue Events		585	585		585	5	885	
36	Video Production & Graphic Design Svc		5,000	5,000		5,000	6	5,000	
37	Training & Conferences (NATOA)		386	386		386	7	386	
38	Public Notices		1,500	1,500		1,500	8	1,500	
	Total Communications	1	\$ 113,748	\$ 99,380	\$ 14,368	\$ 113,748		\$ 197,801	1
Economic Development									
39	Economic Strategic Plan		\$ -			\$ -	1	\$ 150,000	
40	Downtown Façade Grant		150,000	150,000		150,000	2	75,000	
41	Small Business Support - Kyle Kash		50,000	50,000		50,000	3	50,000	
42	Training/Certification		2,600	2,600		2,600	4	2,600	
43	City Sponsored Event Supplies		2,500	2,500		2,500	5	2,500	
44	Outside Printing - Kyle Kash Vouchers		3,000	3,000		3,000	6	3,000	
	Total Economic Development	0	\$ 208,100	\$ 208,100	\$ -	\$ 208,100		\$ 283,100	0
Emergency Management									
45	Emergency Citywide Voice-Based Siren System (2)		\$ 122,878		\$ 122,878	\$ 122,878	1	\$ 122,878	
46	Deputy Emg Management Coordinator	1	88,991	88,991		88,991	1	-	
47	Emergency Management Planner	1	70,770	70,770		70,770	1	-	
48	Support Costs: Deputy Emg Mgt & Emg Mgt Planner		15,000	7,500	7,500	15,000	1	-	
49	Vehicles: 2 Ruggedized Multi-Terrain		130,000		130,000	130,000	1	-	
50	General Office Supplies		2,000	2,000		2,000	2	2,000	
51	HazMat Response Materials Stockpile		8,250	8,250		8,250	2	8,250	
52	Mass Care Stockpile		6,750	6,750		6,750	2	6,750	
53	Portable Radio		4,254		4,254	4,254	2	-	
54	Vehicle Lease - Truck		-			-	3	15,000	
	Total Emergency Management	2	\$ 448,893	\$ 184,261	\$ 264,632	\$ 448,893		\$ 154,878	0
Engineering Services									
55	Engineer In-Training	1	\$ 93,285	\$ 93,285		\$ 93,285	1	\$ 93,285	1
56	Support Costs: Engineer In-Training		5,500	1,500	4,000	5,500	1	5,500	
57	Stormwater Inspection Software		10,000		10,000	10,000	2	10,000	
58	E.coli & Nutrient Reduction with Biologically Active Float Project (2-Year Project)		250,000		250,000	250,000	3	250,000	
	Total Engineering Services	1	\$ 358,785	\$ 94,785	\$ 264,000	\$ 358,785		\$ 358,785	1

**City of Kyle, Texas**  
**Preliminary Proposed City Manager Recommended**  
**Fiscal Year 2023-2024**

Line No.	Department / Supplemental Requests	Department FTE Request	Department Request	Recurring Expenditures	One-Time Expenditures	Total Expenditures	Department Priority	City Manager Recommended	City Manager FTE Recommended
Operating Requests, continued									
59	Environmental Services & Trade		\$ 36,000	\$ 36,000		\$ 36,000	1	\$ 36,000	
60	New Leased Chevy Trucks (2)		35,399	35,399		35,399	2	35,399	
61	Electrical Repairs & Supplies Incr								
62	ES&T Technicians	3	199,526	199,526		199,526	3	199,526	3
63	Support Costs: ES&T Technicians		3,000	3,000		3,000	3	3,000	
64	Uniforms		1,907	1,907		1,907	4	1,907	
65	General Office Supplies		1,446	1,446		1,446	5	1,446	
66	Truck/Heavy Equip Repair		3,338	3,338		3,338	6	3,338	
67	Motor Vehicle Repair/Maint		5,230	5,230		5,230	7	5,230	
67	Reclass 8 ES&T Tech I to ES&T Tech II		120,820	120,820		120,820	8	-	
	Total Environmental Services & Trade	3	\$ 406,666	\$ 406,666	\$ -	\$ 406,666		\$ 285,846	3
68	Facilities Maintenance & Operations								
69	Building Maintenance Technician	1	\$ 53,764	\$ 53,764	\$ -	\$ 53,764	1	\$ 107,528	2
70	Support Costs: Building Maintenance Technician		500	500		500	1	1,000	
71	Replace 5 Condensers at PW		25,000		25,000	25,000	2	25,000	
72	HVAC units at Library (2)		55,000		55,000	55,000	3	55,000	
73	HVAC units at City Hall (1)		27,500		27,500	27,500	4	27,500	
74	Reclass 1 Building Maintenance Tech to Supervisor		8,746	8,746		8,746	5	-	
75	Ford Transit Van (Leased)		8,400	8,400		8,400	6	8,400	
75	26-Ft. Scissor Lift & Trailer		75,000		75,000	75,000	7	75,000	
	Total Facilities Maintenance & Operations	1	\$ 253,910	\$ 71,410	\$ 182,500	\$ 253,910		\$ 299,428	2
76	Financial Services								
77	Appraisal Service - CAD		\$ -	\$ -	\$ -	\$ -	1	\$ 32,499	
78	Audit Fees		35,000	35,000		35,000	1	35,000	
79	Investment Advisory Fees		25,000	25,000		25,000	1	25,000	
80	City Controller	1	178,967	178,967		178,967	2	178,712	1
81	Purchasing Analyst		-				3	97,751	1
82	Purchasing Manager		-				3	125,113	1
83	Support Costs: New Positions		13,000	3,000	10,000	13,000	2,3	13,000	
84	Assistant Director of Finance	1	215,408	215,408		215,408	4	-	
84	Reclass 1 Sr. Financial Analyst to Accounting Manager		12,082	12,082		12,082	5	-	
	Total Financial Services	2	\$ 479,457	\$ 469,457	\$ 10,000	\$ 479,457		\$ 507,075	3
85	Human Resources								
86	Training & Conferences		\$ 5,600	\$ 5,600		\$ 5,600	9	\$ 5,600	
87	Membership Dues		1,000	1,000		1,000	12	1,000	
88	Annual Christmas/Employee Recognition (Moved from City Manager cost center)		-	-		-	13	20,000	
89	Medical Services		2,000	2,000		2,000	7	2,000	
90	Advertising		5,000	5,000		5,000	5	5,000	
91	Training Services		4,000	4,000		4,000	8	4,000	
92	Testing/Certification		5,000	5,000		5,000	6	5,000	
93	IT Software - Applicant Tracking System		15,000		15,000	15,000	1	15,000	
94	IT Software - Employee Engagement Survey		15,000		15,000	15,000	4	15,000	
95	Executime Timekeeping		-			-	3	25,000	
96	General Office Supplies		1,750	1,750		1,750	10	1,750	
97	Food/Meals		500	500		500	14	500	
98	Compensation Study		-			-	2	75,000	
98	457 Review		-			-	11	25,000	
	Total Human Resources	0	\$ 54,850	\$ 24,850	\$ 30,000	\$ 54,850		\$ 199,850	0

**City of Kyle, Texas  
Preliminary Proposed City Manager Recommended  
Fiscal Year 2023-2024**

Line No.	Department / Supplemental Requests	Department FTE Request	Department Request	Recurring Expenditures	One-Time Expenditures	Total Expenditures	Department Priority	City Manager Recommended	City Manager FTE Recommended
Operating Requests, continued									
Information Technology Services									
99	Replacement of Network Switches: City Hall, PW, PARD & Library		\$ 32,298		\$ 32,298	\$ 32,298	1	\$ 32,298	
100	Cell Phones/Wireless Data Services - KPD Cradles		-			-	2	19,000	
101	Catograph Work Order System Incr		5,926	5,926		5,926	3	5,926	
102	Firewall & Network Switches for PSC		6,595		6,595	6,595	4	6,595	
103	Microsoft O365 Licensing Increase		4,675	4,675		4,675	5	4,675	
104	Council Chamber Equipment Replacement (PEG Fund)		30,510		30,510	30,510	6	30,510	
	Total Information Technology Services	0	\$ 80,004	\$ 10,601	\$ 69,403	\$ 80,004		\$ 99,004	0
Library Services									
105	Outreach Children's Librarian	1	\$ 74,766	\$ 74,766	\$ -	\$ 74,766	1	\$ 74,766	1
106	Support Costs: Outreach Children's Librarian		3,250	750	2,500	3,250	2	3,250	
107	Fuel & Maintenance for Bookmobile		16,000	16,000		16,000	3	16,000	
108	Security Camera System Upgrade		65,000		65,000	65,000	4	65,000	
109	Legal Services		5,000	5,000		5,000	5	5,000	
	Total Library Services	1	\$ 164,016	\$ 96,516	\$ 67,500	\$ 164,016		\$ 164,016	1
110	Arts & Cultural Commission		\$ 60,000	\$ 60,000		\$ 60,000		\$ 65,000	
Non-Departmental									
111	Economic Development Incentive Pymts		\$ 300,000	\$ 300,000		\$ 300,000		\$ 300,000	
112	Credit Card Processing Fees		125,000	125,000		125,000		125,000	
113	Trash Collection Service		208,330	208,330		208,330		208,330	
114	Pay Parity		150,000	150,000		150,000		150,000	
115	Health Insurance (Estimated 5% Incr)		157,100	157,100		157,100		157,100	
116	Property, Liability, & Workers Comp Ins		50,000	50,000		50,000		50,000	
117	Longevity Pay (with 5% Increase in Rate)		12,300	12,300		12,300		12,300	
118	Net Reduction in GWI/Merit Pay Budget From 2023		(1,622,200)		(1,622,200)	(1,622,200)		(1,622,200)	
119	2024 GWI/Merit Pay Based on 5% 12-Month Avg CIP Increase = \$833,300								
	Total Non-Departmental	0	\$ (619,470)	\$ 1,002,730	\$ (1,622,200)	\$ (619,470)		\$ (619,470)	0

**City of Kyle, Texas**  
**Preliminary Proposed City Manager Recommended**  
**Fiscal Year 2023-2024**

Line No.	Department / Supplemental Requests	Department FTE Request	Department Request	Recurring Expenditures	One-Time Expenditures	Total Expenditures	Department Priority	City Manager Recommended	City Manager FTE Recommended
Operating Requests, continued									
Parks & Recreation									
120	Pool Maintenance Technician	1	\$ 65,381	\$ 65,381		\$ 65,381	1	\$ 65,381	1
121	Leased Space 3,336 Square Feet		97,900	97,900		97,900	2	97,900	
122	Parks Maintenance Technician	3	188,892	188,892		188,892	3	188,892	3
123	Assistant Director of Parks & Rec	1	143,651	143,651		143,651	4	143,651	1
124	Recreation Programmer - Athletics	1	75,413	75,413		75,413	5	75,413	1
125	Maintenance Crew Leader	1	70,156	70,156		70,156	6	70,156	1
126	Certified Therapeutic Recreation Specialist	1	75,413	75,413		75,413	7	-	
127	Support Costs: New Positions		8,650	6,150	2,500	8,650	8	7,650	
128	Vehicle: 2500 Chevy Truck (4)		72,000	72,000		72,000	9	72,000	
129	Pole Barn		40,000		40,000	40,000	10	40,000	
130	104" Exmark Mower (1) (Park Development Fund)		32,000		32,000	32,000	11	32,000	
131	Portable Restroom		125,000		125,000	125,000	12	-	
132	Summer Camp		-			-	13	25,000	
133	Recreation & Aquatic Overtime		-			-	14	52,000	
134	Various Special Events & Supplies		-			-	15	33,000	
135	Various Commodity Increases		-			-	16	14,350	
136	Recreation Specialist	1	68,148	68,148		68,148	17	-	
137	72" Exmark Mower (3) (Park Development Fund)		45,000		45,000	45,000	18	45,000	
138	Dump Trailer (Park Development Fund)		15,000		15,000	15,000	19	15,000	
139	Skid Steer (1) (Park Development Fund)		150,000		150,000	150,000	20	150,000	
140	Mini Excavator (1) (Park Development Fund)		50,000		50,000	50,000	21	50,000	
	<b>Total Parks &amp; Recreation</b>	<b>9</b>	<b>\$ 1,322,604</b>	<b>\$ 863,104</b>	<b>\$ 459,500</b>	<b>\$ 1,322,604</b>		<b>\$ 1,177,393</b>	<b>7</b>
Planning Division									
141	Development Code Rewrite		\$ 500,000	\$ -	\$ 500,000	\$ 500,000	1	\$ 500,000	
142	Legal Services		5,000	5,000		5,000	2	5,000	
143	New Plotter		7,000		7,000	7,000	3	7,000	
144	Travel - Training & Conferences (Staff)		8,000	8,000		8,000	4	8,000	
145	Reclass 1 Planner to Management Analyst		7,249	7,249		7,249	5	-	
146	CDBG Program Manager	1	95,064	95,064		95,064	6	-	
147	Support Costs: CDBG Program Manager		7,750	2,750	5,000	7,750	6	-	
	<b>Total Planning Division</b>	<b>1</b>	<b>\$ 630,063</b>	<b>\$ 118,063</b>	<b>\$ 512,000</b>	<b>\$ 630,063</b>		<b>\$ 520,000</b>	<b>0</b>

**City of Kyle, Texas**  
**Preliminary Proposed City Manager Recommended**

**Fiscal Year 2023-2024**

Line No.	Department / Supplemental Requests	Department FTE Request	Department Request	Recurring Expenditures	One-Time Expenditures	Total Expenditures	Department Priority	City Manager Recommended	City Manager FTE Recommended
Operating Requests, continued									
Police									
148	Step Increase Year 2		\$ 245,422	\$ 245,422		\$ 245,422	1	\$ 245,422	
149	Facility/Fleet Coordinator	1	79,617	79,617		79,617	2	79,617	1
150	Equipment Mgr (Quarter Master)	1	79,617	79,617		79,617	3	79,617	1
151	Recruiting/Background Investigator	1	88,901	88,901		88,901	4	88,901	1
152	Narcotics Investigator	1	88,901	88,901		88,901	5	88,901	1
153	Mental Health Officer	1	88,901	88,901		88,901	6	88,901	1
154	Administrative Asst-HR Specialist	1	74,312	74,312		74,312	7	74,312	1
155	Public Information Specialist/Social Media Creator	1	86,250	86,250		86,250	8	-	
156	Reclass 1 Administrative Assistant to Executive Assistant-ASB		12,008	12,008		12,008	9	-	
157	Records Manager	1	111,452	-		111,452	10	-	
158	Reclass 1 Sr Records Specialist to Records Supervisor		15,102	15,102		15,102	11	-	
159	Replacement Armor Vests		60,000	60,000		60,000	12	60,000	
160	Radios (Mobile and Hand Held) Year 2 of 3		171,000	171,000		171,000	13	171,000	
161	Hays County Co-Location		-	-		-	14	5,491	
162	Various Supplies and Equipment		-	-		-	15	61,676	
163	Various Other Equipment:		15,085	-	15,085	15,085	16	-	
164	Axon Premium Services		93,412	93,412		93,412	17	93,412	
165	Lexipol Annual Maintenance		8,600	8,600		8,600	18	8,600	
166	PACE Annual Maintenance		6,350	6,350		6,350	19	6,350	
167	LEFTA Annual Maintenance		3,150	3,150		3,150	20	3,150	
168	GPS Tracker & Software (2)		5,090	-	5,090	5,090	21	5,090	
169	Vehicle Lease Replacements: Interceptors - Patrol (5)		90,000	90,000		90,000	22	90,000	
170	Vehicle Lease Replacements: Tahoe - PSCE (2)		36,000	36,000		36,000	23	36,000	
171	Vehicle Lease New: Interceptors - Narcotics (1)		18,000	18,000		18,000	24	18,000	
172	Reclass 1 Sr Records Specialist-Crime Analyst to Crime Analyst-CIB		12,008	12,008		12,008	25	-	
173	Training Manager	1	79,617	79,617		79,617	26	-	
174	Administrative Asst - OB	1	74,312	74,312		74,312	27	-	
175	Administrative Asst - CIB	1	74,312	74,312		74,312	28	-	
176	Apollo Fully Electric Mini Order Picker		11,400	-	11,400	11,400	29	11,400	
177	FARO Crash Program		60,000	-	60,000	60,000	30	60,000	
178	Bosch CDR Hardware		15,000	-	15,000	15,000	31	15,000	
179	On-Call Pay for Dispatch		9,500	9,500		9,500	32	9,500	
180	Police Recruitment Expense		15,000	15,000		15,000	33	15,000	
181	Replacement Tablets for Harley Davidsons		8,000	-	8,000	8,000	34	8,000	
182	Support Costs: 13 New Positions		24,000	24,000		24,000	35	11,750	
183	Vehicle Lease Replacements: Motorcycles (3)		14,400	14,400		14,400	35	14,400	
184	Vehicle Lease New: Interceptors - CID (4)		72,000	72,000		72,000	36	72,000	
185	Vehicle Lease New: Interceptor - PSCE - Recruiting (1)		18,000	18,000		18,000	37	18,000	
186	Vehicle Lease New: Ford Explorers - Mental Health (2)		36,000	36,000		36,000	38	36,000	
187	PSCE/PR/COP Golf Cart		11,000	-	11,000	11,000	39	11,000	
188	Uniform & Equipment for 2 Motor Officers		34,450	-	34,450	34,450	39	34,450	
189	Traffic Crash Investigator	1	88,901	88,901		88,901	40	-	
190	Tactical Sergeant	1	110,786	110,786		110,786	41	-	
191	Training-Motorcycle Operators (2)		9,600	9,600		9,600	42	9,600	
192	Call Record Mapping & Cell Site Analysis Software		5,000	-	5,000	5,000	43	5,000	
193	EZ Classic Mobile System		4,999	4,999		4,999	44	4,999	
194	Computer Setups (3 replacement & 2 for new FTE request)		10,000	-	10,000	10,000	45	10,000	
195	Crime Analyst Laptop & Monitor		2,800	-	2,800	2,800	46	2,800	
196	Training/Equipment -SWAT		50,000	50,000		50,000	47	50,000	
197	Training - Special Services Division		20,000	20,000		20,000	48	20,500	
198	Radio/Radar/Equipment for Motorcycles (2)		31,125	-	31,125	31,125	49	31,125	
199	Polaris Ranger Crew 1000 (2)		62,000	-	62,000	62,000	50	31,000	
200	Vehicle Lease Replacements: Interceptors - Traffic (2)		36,000	36,000		36,000	51	36,000	
201	Vehicle Lease New: Interceptors - Traffic Crash Investigator (1)		18,000	18,000		18,000	52	-	
202	Vehicle Lease New: Motorcycles (2)		9,600	9,600		9,600	53	9,600	
203	Staffing Study - Implementation		-	-		-	54	250,000	
204	Staffing Study		-	-		-	55	100,000	
	<b>Total Police</b>	<b>13</b>	<b>\$ 2,504,980</b>	<b>\$ 2,234,030</b>	<b>\$ 270,950</b>	<b>\$ 2,504,980</b>		<b>\$ 2,181,564</b>	<b>6</b>

**City of Kyle, Texas**  
**Preliminary Proposed City Manager Recommended**  
**Fiscal Year 2023-2024**

Line No.	Department / Supplemental Requests	Department FTE Request	Department Request	Recurring Expenditures	One-Time Expenditures	Total Expenditures	Department Priority	City Manager Recommended	City Manager FTE Recommended
Operating Requests, continued									
Public Works									
205	Wastewater Plant Operator	1	\$ 93,840	\$ 93,840		\$ 93,840	1	\$ 93,840	1
206	Water Production Operator	1	93,840	93,840		93,840	2	93,840	1
207	Instrumentation Technician	1	86,552	86,552		86,552	3	86,552	1
208	Support Costs: 5 New Positions		34,000	14,000	20,000	34,000	4	18,000	
209	Vehicle Lease: Extended Cab Truck (3)		24,300	24,300		24,300	5	24,300	
210	Vehicle Lease: 3/4 Ton Truck (3)		45,000	45,000		45,000	6	45,000	
211	Vehicle Lease: F350 Hydraulic Truck (1)		22,000	22,000		22,000	7	22,000	
212	Vehicle Lease: F-350 Truck (1)		22,000	22,000		22,000	8	22,000	
213	Sludge Hauling Services		-			-	9	32,000	
214	Cross Connections & Backflow Prevention Program		-			-	10	30,000	
215	Pre-Treatment Program		-			-	11	56,000	
216	Patch Truck		280,000		280,000	280,000	12	280,000	
217	Paver		565,000		565,000	565,000	13	565,000	
218	Concrete Truck		210,000		210,000	210,000	14	-	
219	Backhoe (2)		340,000		340,000	340,000	15	340,000	
220	Street Sweeper		360,000		360,000	360,000	16	-	
221	Portable Electronic Message Boards (2)		40,000		40,000	40,000	17	40,000	
222	Confined Space Entry System		-			-	18	10,000	
223	Spare VFD		30,000		30,000	30,000	19	30,000	
224	Utility Tractor w/ Grooming Mower Attachment		50,000		50,000	50,000	20	50,000	
225	Striping & Street Signs Increase		20,000	20,000		20,000	21	20,000	
226	Water Meters/Meter Supplies		-			-	22	100,000	
227	Light and Power		-			-	23	35,000	
228	Fuel		-			-	24	44,660	
229	HACH WIMS Data System		40,000	10,000	30,000	40,000	25	40,000	
230	Various Maintenance Services, Supplies, and Materials		-			-	26	212,950	
231	Vactruck		450,000		450,000	450,000	27	-	
232	Fleet & Shop Manager/Mechanic	1	108,110	108,110		108,110	28	-	
233	Fleet Mechanic	1	97,875	97,875		97,875	29	-	
234	4-Post Vehicle Lift		25,000		25,000	25,000	30	-	
235	Tire Changer & Wheel Balancer		15,000		15,000	15,000	31	-	
236	Tools & Equipment for Fleet Mechanic		25,000		25,000	25,000	32	-	
	<b>Total Public Works</b>	<b>5</b>	<b>\$ 3,077,517</b>	<b>\$ 637,517</b>	<b>\$ 2,440,000</b>	<b>\$ 3,077,517</b>		<b>\$ 2,291,142</b>	<b>3</b>
	<b>Total Department Operating Requests</b>	<b>42</b>	<b>\$ 10,192,637</b>	<b>\$ 7,213,384</b>	<b>\$ 2,979,253</b>	<b>\$ 10,192,637</b>		<b>\$ 8,838,926</b>	<b>30</b>

# Next Steps

- **Tuesday, July 25, 2023:** Deadline for Chief Appraiser (HaysCAD) to provide Certified Property Tax Valuations to City.
- **Thursday, July 27, 2023:** City Manager sends proposed Budget and CIP Spending Plan for FY 2023-2024 to City Council.
- **Saturday, July 29, 2023 - Council Budget Work Session #3 (8:00 a.m.):** City Manager presents the Proposed Operating and CIP Budgets for FY 2023-2024 to City Council.
- **Tuesday, August 15, 2023 - Budget Work Session #4 (7:00 p.m.)**
  - Public Hearing on Budget & Tax Rates
  - 1st Reading: Adoption of Property Tax Rate and Budget Ordinances
- **Thursday, August 24, 2023 - Council Budget Work Session #5 (6:00 p.m.)**
  - Public Hearing on Budget & Tax Rates
  - 2nd Reading: Adoption of Property Tax Rate and Budget Ordinances

# City Council's Budget Priorities & Direction

1. Are City Council's Priority Programs & Services Included in the Preliminary Proposed Budget for FY 2024?
2. Are City Council's Priority Capital Improvement Projects (CIPs) Included in the Preliminary Proposed Budget for FY 2024?
3. Any Other Budget Related Items or Direction to City Manager Pertaining to the City's FY 2024 Budget?

