

Kyle Summer Camp



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Kyle Summer Camp is a Youth and Teen day camp that runs from 7:45 a.m. - 5:45 p.m. Monday through Friday for nine-weeks (May 27 - August 1).

It is our goal to offer a recreational program that youth can participate in to maintain a happy, healthy and active lifestyle; rather than sit on the couch and play video games all summer. We strive to introduce the children to new and different ways to recreate through physically and mentally exhilarating field trips, on-site activities and valuable friendships.

Registration for Kyle Summer Camp must be done through [KyleRec.RecDesk.com](https://kylerec.recdesk.com). Payments for Kyle Summer Camp must be done through [KyleRec.RecDesk.com](https://kylerec.recdesk.com). Getting on the Summer Camp waitlist must be done through [KyleRec.RecDesk.com](https://kylerec.recdesk.com). All payments must be made with a credit or debit card through the [KyleRec.RecDesk.com](https://kylerec.recdesk.com) website. Regular registration opens Friday, February 17 after 5 p.m. and goes until July 15, 2025 or until all spots are filled.

The Kyle Summer Camp DOES NOT supply breakfast or lunch. Each camper will be required to bring a water bottle and lunch each day. Camp staff are unable to refrigerate camper lunches. Parents and guardians should make sure lunches contain an ice pack if it needs to remain cool.

The location of pick-up and drop-off is Live Oak Academy, 4820 Jack C. Hays Trail, Kyle, TX.

DATES, TIMES, AND INFORMATION IS TENTATIVE AND SUBJECT TO CHANGE.

Registration Information

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It is important that the information you provide during registration is accurate and up to date. This includes emergency contacts, medical needs, allergies, and individuals authorized for pick-up. Please notify staff immediately in writing of any changes. Failure to update critical information may delay our ability to respond to an emergency.

Once your child has been accepted into Kyle Summer Camp, and payment has been processed, the City of Kyle [Registration and Health History Form](#) must be completed. This form must be filled out before your session of camp. Information on the Registration and Health History Form can be updated at any time.

The camp is open to the following age groups:

- Voyagers/Youth: Completed all day Kindergarten - Entering 5th grade
 - Students must be 5 years of age on or before September 1, 2024 to attend
- Adventurers/Teens
 - Entering 6th - 9th grade

Registration and a weekly fee are required to participate.

2025 Summer Camp Dates

Week 1: May 27 - May 30 (no camp May 26)

Week 2: June 2 - June 6

Week 3: June 9 - June 13

Week 4: June 16 - June 20 (no camp June 19)

Week 5: June 23 - June 27

No Camp the week of 4th of July (June 30 - July 4)

Week 6: July 7 - July 11

Week 7: July 14 - July 18

Week 8: July 21 - July 25

Week 9: July 28 - August 1

Drop-Off & Pick-Up Procedures



Drop-off begins promptly at **7:45 AM** each day. Please note that **early drop-offs are not permitted** under any circumstances.

A **parent or legal guardian must sign in each camper in person every day**, no exceptions will be made. Upon arrival at **Live Oak Academy in Buda, TX**, (4820 Jack C Hays Trl, Buda, Texas) a designated staff member will greet families at the entrance and assist with the check-in process.

Please be aware that **Day 1 of camp may experience slight delays** as we work to get each camper checked in and assigned to their group. We appreciate your patience.

If your child requires medication during camp hours, you will need to **complete a Medication Authorization Form** during check-in on the first day of camp.

Note: Camp staff are not permitted to store or administer medication directly. However, they will provide timely reminders to campers who need to take their medication.

After check-in, staff will inform you of your child's assigned group and provide directions for where to store their backpack and lunchbox. All personal belongings will be stored in designated bins labeled by group inside the facility.

A **weekly camp schedule** will be sent to all families by the Recreation Coordinator or Recreation Manager on the **Friday prior to each camp week**.

- **Drop-Off Location for May 27 - July 31:**
 - Live Oak Academy, Buda, TX ([4820 Jack C Hays Trl, Buda, TX 78610](#))
- **Drop-Off Location for August 1st:**
 - James Adkins Pool ([1100 W Center St, Kyle, Tx 78640](#))
- **Camp Hours:** 7:45 AM – 5:45 PM
- **Camp Dates:** Tuesday, May 27 – Friday, August 1
- **Camp Holidays:**
 - Monday, May 26 - Memorial Day
 - Thursday, June 19 - Juneteenth
 - Week of June 30 - July 4 - Independence Day

Pick-Up Procedures

All individuals picking up a camper must present a **valid photo ID each day**, no exception.

Please ensure that the person picking up your child is listed as an [authorized contact in the City of Kyle Registration and Health Form](#). For the safety of all participants, staff will not release campers to individuals who are not listed.

- [City of Kyle Registration and Health History Form](#)

When you arrive to pick up, staff will **radio for your camper**, who may need a few extra minutes to wrap up their activity. We kindly ask for your patience, especially during highly engaging parts of the camp day.

At pick-up, please verify that your child has collected **all personal belongings**, including any daily crafts or water bottles. If you submitted medication for your child at the beginning of the day, it **must be taken home** at the end of the day.

Please note: **Camp staff are not permitted to hold our camper belongings overnight or throughout the day**

Authorized Pick-Up Information

For the safety and security of all campers, the City of Kyle Parks and Recreation Department strictly enforces the following **authorized pick-up procedures**:

- **Only individuals listed as authorized contacts** on your camper's registration form will be allowed to pick up your child.
- All authorized individuals **must present a valid photo ID** each day at pick-up—regardless of staff familiarity or previous attendance.
- If you need to **add or remove someone** from the authorized pick-up list, you must do so **in person and in writing** with camp staff and it must be a person who paid for services on RecDesk to make changes. Changes will not be accepted over the phone or via email.
- If an unauthorized individual arrives to pick up your camper, they will be denied access and the parent/guardian on file will be contacted immediately.
- It is the parent or guardian's responsibility to always keep this list up to date.

We appreciate your cooperation in helping us maintain a safe and secure environment for every child in our program.

Snack & Lunch Guidelines

To keep campers energized and focused throughout the day, please follow these guidelines when preparing your child's meals and snacks:

What to Bring

- **Two snacks per day**: One for the morning and one for the afternoon
- **One lunch** that does **not require refrigeration or heating**
- **Plenty of drinks**: Water is strongly encouraged. Juice is acceptable in moderation. Please avoid sending soda
- A **refillable water bottle** is required and can be refilled throughout the day

What NOT to Bring

- No items require a microwave or refrigeration
- Avoid high-sugar snacks, energy drinks, or food that may spoil quickly
- Do not send any food that contains **common allergens like peanuts or tree nuts**, as some campers may have life-threatening allergies

Healthy Suggestions

We encourage families to send **nutritious, well-balanced meals** that include:

- Fruit or vegetables
- Whole grain items (crackers, sandwiches, granola bars)
- Lean protein (turkey slices, hummus, beef jerky)
- Hydrating beverages like water or 100% juice

Helpful Tips

- Label your camper's lunchbox, snack containers, and water bottles with their **full name**.
- Talk to your camper about the importance of **staying hydrated** and **eating their food during designated mealtimes**.
- Occasionally, themed snack activities may be provided by staff; if your child has dietary restrictions, please notify us in writing.

What to Bring & Dress Code

Campers will participate in structured activities throughout the day, including games, crafts, and enrichment programs. Please label all items. Do not send electronics, toys, or money with your child.

Campers should bring:

- A refillable water bottle
- Sunscreen and insect repellent
- Hat/sunglasses for outdoor play

Camp Dress Code:

Campers should dress in comfortable, weather-appropriate clothing suited for active play. Daily wear must include:

- Closed-toe athletic shoes
- T-shirts covering midriff and shoulders
- Shorts/pants of appropriate length
- Swimsuits on water days (one-piece or swim trunks preferred)

Clothing with inappropriate language, references to drugs, violence, or profanity will not be permitted.

Aquatic Play Days Dress Code:

On designated water activity days, campers should arrive in swimwear with a change of clothes and towel. Please label all belongings. Staff will not physically assist with changing or applying sunscreen. Water shoes are to be worn only during water activities.

Field Trip Information

The City of Kyle Summer Camp features engaging and educational field trips to exciting destinations throughout **Austin, San Antonio, and the Texas Hill Country**. These off-site experiences are designed to enrich your

camper's summer through exploration, recreation, and hands-on learning.

Possible destinations may include:

- Austin Zoo
- Thinkery Children's Museum
- ZDT's Amusement Park (Seguin)
- Legoland (San Antonio)
- Urban Air Trampoline Park
- Altitude or EVO Entertainment Centers
- Local pools, splash pads, and water parks

Please keep the following in mind:

- Campers are required to wear their **official camp t-shirt** on all field trip days for safety and group identification.
- In the event of a **late return to camp**, the Recreation Coordinator or Camp Director will notify families via email with an updated **estimated time of arrival (ETA)**.

We strongly encourage parents and guardians to **check their email frequently on field trip days** for important updates and reminders.

Bus Transportation

When field trips are scheduled, campers will be transported by bus from Live Oak Academy and/or James Adkins Pool (August 1) to the designated location. To ensure the safety and timeliness of all campers:

- **Parents/guardians must arrive on time** for field trip days. Departure times are set and cannot be delayed.
- **Buses will depart promptly** at the scheduled time and **will not stop or wait** for late arrivals under any circumstance.
- If your camper misses the bus, it will be the responsibility of the parent/guardian to **transport the camper directly to the field trip location** and **check them in with the Camp Director** upon arrival.
- For safety reasons, **parents may not attempt to stop or board the bus after it departs** from the camp location.

Please review the weekly schedule (sent out every Friday prior to camp) for specific departure times and locations. Your cooperation ensures a smooth and enjoyable experience for all participants.

Summer Camp Pricing

REGISTRATION:

- 2/17/25 (after 5 p.m.) - 7/15/25
- \$150 weekly fee

- \$50 per week registration fee (non-refundable deposit), which will be applied toward the \$150 weekly fee

All payments must be made with a credit or debit card through the KyleRec.RecDesk.com website.

Contact

Please direct questions to:

Camp Phone Number:

- 512-228-1079 - Only operational Monday-Friday during summer camp

Recreation Division Manager:

- Ronald Sensley
- Email: rsensley [at] cityofkyle.com (rsensley[at]cityofkyle[dot]com)
- Phone: (512) 262-3939

Recreation Coordinator:

- Juan Sanchez
- Email: jsanchez [at] cityofkyle.com (jsanchez[at]cityofkyle[dot]com)
- Phone: (512) 262-3939

This camp IS NOT a state licensed childcare facility; it is a summer camp program governed by the City of Kyle Parks and Recreation Department Programs for



















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