



Pre-Development Meeting Application

Please complete this form and email to planning@cityofkyle.com along with the files requested below. Please note that if conceptual plans are not provided prior to the meeting, Staff's comments may be limited. If you are looking for general information as part of your due dilligence for a project, please email us prior to requesting a pre-development meeting.

General Information

Project Name	<hr/>
Applicant Name	<hr/>
Email Address	<hr/>
Phone Number	<hr/>
Affiliation to Project	<hr/>
Is this an active project with prior approval?	<hr/>
# of people expected to attend	<hr/>
In-person or Virtual Meeting Preferred?	<hr/>
Email Addresses of Additional Attendees:	<hr/>

Property Information

Property Location/Address	<hr/>
Parcel Tax ID:	<hr/>
Hays CAD Lookup	<hr/>
Approximate Acreage	<hr/>
Legal Description (subdivision/survey name):	<hr/>
Current Zoning District	<hr/>
Zoning Map	<hr/>
Future Land Use District	<hr/>
Future Land Use Map	<hr/>
Overlay District:	<hr/>
Existing/Most Recent Use of Property:	<hr/>
Existing Buildings on Property?	<hr/>
Any specimen trees? (trees larger than 25" in diameter)	<hr/>

Project Details

Project Type _____

Provide a detailed description of the proposed project.

What questions do you have for City Staff regarding the development of this property?

Do you have a preliminary site plan or concept plan of the proposed project?

Do you intend to subdivide the property? _____

Are you proposing to build new building(s)? _____

Are you proposing to build a new parking area? _____

Will you expand or alter any existing building(s)? _____

Will you be demolishing any building(s)? _____

Will you be constructing a new driveway? _____

Any specimen trees? (trees larger than 25" in diameter) _____

Do you propose the removal of any trees? _____

Do you propose the construction of new streets? _____

Do you propose new or improved waterlines? _____

Do you propose new or improved wastewater lines? _____

Files

When submitting your meeting request, please include a site location map, conceptual site plan or sketches, and any other pertinent information or files that City Staff may need prior to the meeting. If no conceptual plan is provided, Staff responses during the pre-development meeting may be limited or incomplete.