



REPORT OF HOTEL OCCUPANCY TAX, CITY OF KYLE, TEXAS

TO: DIRECTOR OF FINANCE - CITY OF KYLE, 100 WEST CENTER STREET, KYLE, TEXAS 78640

I declare, under the penalties prescribed in the City Hotel Occupancy Tax Ordinance, that the information contained in this document is true and correct to the best of my knowledge and belief:

REPORT FOR MONTH ENDED _____ 20_____	TOTAL GROSS RECEIPTS FOR MONTH	\$ _____
_____	LESS: RECEIPTS EXEMPTED FROM TAX	\$ _____
(Name of facility)	TAXABLE RECEIPTS	\$ _____
_____	AMOUNT OF TAX @ 7%	\$ _____
(Employer Identification Number)	LATE CHARGE @ 5%*	\$ _____
_____	ADDITIONAL CHARGE @ 1%* per month	\$ _____
(Location of facility)	TOTAL DUE	\$ _____

(Mailing address, if different from above)		

(Signature)		

(Title)		

Make checks payable to City of Kyle.

* Obtain additional forms when needed from City Director of Finance. Due the last day of the month following the end of each calendar quarter. Should payment not be received or U.S. Post Office postmarked by the due date, a 5% late charge will be assessed. If past due tax is not paid within 30 days after the end of the quarter, an additional 5% penalty will be assessed. An additional charge of 1% per month of the total amount due, including late charges, will be assessed if payment is not received within 60 days of the due date.